

# Humboldt County Aviation Advisory Committee

## Minutes

August 25, 2009

6:00 P.M.

Aviation Division Office

3561 Boeing Ave., McKinleyville

1. The meeting was called to order at 1800 by Chairman Goodwin.
2. Roll Call and Parking Ticket Validations  
**Members Present:** Chuck Goodwin, Jack Limmer, Alistair McCrone, Kyle Gabel, Dennis Lichty, Rich Fenton, Bill Davidson, Dax Williamson, George Jutila  
**Members Absent:** None  
**Guests:** Nancy Maas, 99's; Mike Glass, Pilot; Mary Lou Goodwin, Henderson Center Merchants Association; Elaine Weinreb, McKinleyville Press; Bobbi Thompson, Airport Business Solutions  
**Staff:** Jacquelyn Hulsey, Emily Jacobs, Humboldt County Airports Division
3. APPROVAL OF MINUTES OF JULY 28, 2009. It was moved by Alistair McCrone to approve the Minutes as submitted. Jack Limmer seconded the motion, with one correction to add *Jack Limmer* as a member who attended the subject meeting. Unanimous approval followed.
4. OPEN SESSION (to include community guests)
  - A. Meeting On Hanger Construction – Mike Glass invited all to attend a 1:30 PM meeting tomorrow with County Public Works Director Tom Mattson regarding public support for the immediate construction of hangars. Jack Limmer, Bill Davidson, and Nancy Maas also intend to attend the meeting.
5. AIRPORT MANAGER'S REPORT
  - A. Reports – The FAA has pulled the AWOS application at this time in order for the County to revise the actual location of the unit on the fields. This will not be a rejection of the application, but only a delay in implementation.
  - B. Projects
    - 1) ACV Terminal Expansion, Baggage Handling and Grand Opening – The ACV expansion project is still in the punch list phase, with a few days remaining to completion. There is no date set for a grand opening ceremony at this time.
    - 2) Minimum Standards for Commercial Operations at County Airports – Bobbi Thompson presented her overview of how the “Minimum Standards” study would be conducted by her company for the County of Humboldt. She asked for any input from the Committee that members would like included in the document. The process is for a report to be produced within approximately 120 days which will be proposed to the Board of Supervisors for adoption. There will be leasing requirements, as well as business operations requirements included in their work product. Ms. Hulsey indicated that the document would also aim to coordinate current County rules and regulations with any new requirements so that the end result is consistent for each airport operation.

6. AIRPORT REPORTS FROM COMMITTEE

A. No individual reports this meeting.

B. Subcommittee for Hangar Construction – No further report this meeting

7. CONTINUING BUSINESS

Correspondence from Akeel Qureshi, regarding Dinsmore Airport. The County has requested title information from the owner of the subject property, but at this time, feels that the County of Humboldt owns the entire “airport”.

8. NEW BUSINESS AND CORRESPONDENCE – Since the Committee does not meet in December, Chuck Goodwin brought forward an idea to have the election of officers occur at the November meeting so that the new officers are ready to assume their offices at the first meeting in January. It was moved, seconded and, after no desired additional discussion, was unanimously approved to make this modification to the Committee’s procedures.

9. ADJOURNMENT of the meeting was @ 1829 by Chairman Goodwin.

10. REMAINING 2009 MEETING SCHEDULE: 9/22, 10/27, 11/24

Respectfully submitted by: Richard Fenton, Secretary

Date: 8/26/2009