

# Humboldt County Aviation Advisory Committee

## MINUTES

October 28, 2008

6:00 P.M.

Aviation Division Office

3561 Boeing Ave., McKinleyville

1. The meeting was called to order by Chairman Goodwin @ 1802.
2. ROLL CALL AND PARKING TICKET VALIDATION – **Members:** Chuck Goodwin, Jack Limmer, Kyle Gabel, George Jutila, Bill Davidson, Al Castaldi, Alistair McCrone, Rich Fenton. **Staff:** Jacquelyn Hulsey. **Guests:** Bruce Torrie, Nancy & Jim Maas
3. APPROVAL OF MINUTES – None available this meeting.
4. OPEN SESSION (to include community guests) – The price of fuel at Rohnerville (FOT) was questioned. Jacquelyn responded that the price would come down when a new fuel delivery is received. A possible airshow presentation at Rohnerville Airport in 2009 was proposed by Bruce Torrie. He intends to plan it for the 4<sup>th</sup> Saturday in September. Bruce asked if the AWOS system might be available by that time and Jacquelyn responded that the AWOS systems are likely not to be purchased until grant money is available for all three systems, and it is unlikely to be before that time.
5. AIRPORT MANAGER'S REPORT
  - A. Reports
    - 1) Passenger and Freight Statistics – a staff member is currently is on vacation, and actual statistics will be available for Committee members at the next meeting. Jacquelyn reported that July and August were the highest months ever, and that September was “more normal”. It remains to be seen how October results come out, since the economy is in flux. Jacquelyn reports that the fire activity this summer likely contributed to the increased July/August passenger loads.
  - B. Projects
    - 1) ACV Terminal Expansion – Passenger security screening section is open and the temporary trailer unit has been removed. The baggage area is still not open and the delay was reported to be caused by missing parts for the baggage conveyor from the contractor/supplier. The entire project is now scheduled to be complete by January 1, 2009.
    - 2) Murray Field (EKA)
      - a. Security Fencing and Environmental Permits – The Coastal Commission has reviewed the permit and approved it, with the County and consultants now waiting for the actual permit to be issued. The next County grant request will be to cover the costs for the design of the fencing system. There was no estimated date given for the entire process to be completed.
      - b. New Gate Codes/Repair of Gate Latches – Jacquelyn responded to the issue of the access gates not closing with an indication that Aviation Division Maintenance personnel have checked them and they believe that people are not pulling them shut. Al Castaldi reported that the spring tension on the automatic closing mechanisms may need adjustment, as they should close by themselves. Bill Davidson was

acknowledged as having asked for some time for the vehicle access gate codes to be changed for increased security. Jacquelyn responded that they would be done as soon as they can get to it. Bill also asked if the access cards for the EKA gates could be programmed to work at the FOT gate. Jacquelyn responded that she did not think that was possible. She also reported that due to some equipment failures, the magnetic access cards do not currently work at EKA, although the manually entered codes do continue to work to operate the gate.

3) Other Airports – Rohnerville (FOT) – The runway/taxiway lighting project is complete and has 24 hour pilot controlled operation at the request of pilots/users. Trees have been cut near the O'Dell hangar and on the other side of the field in response to an FAA inspector's comments that mentioned them as potential future hazards.

## 6. AIRPORT REPORTS FROM COMMITTEE

**A. Garberville:** Jacquelyn reported that she has recently had an FAA/State inspection visit and that they were favorably impressed with the airport and its' operations.

**B. Rohnerville (FOT):** Bruce Torrie requested that a compass rose be painted on the field at Rohnerville. Nancy Maas, as a representative of the 99's, responded that they would do so if a suitable location is chosen and approved by the County, but that it had to be engineered to positively locate magnetic north, due to liability. Jacquelyn will arrange to have the engineering done and will provide the paint; Nancy will coordinate the 99's to get the process started.

**C. Murray (EKA):** Jacquelyn reported that the runway markings at EKA will need to be changed due to changes in magnetic declination. The new markings will be 12/30 instead of 11/29. Committee members commented that the runway numbers are currently published both ways and that this change was reported to be in the works a few years ago.

**D. Arcata (ACV):** Committee members questioned the status of the Engineered Mass Arresting System (EMAS) – Jacquelyn responded that the process is proceeding, with the next step being the completion of the CEQA/NEPA environmental reviews, followed by the Coastal Commission review process. The completion of this next phase is estimated to be January 2011.

**E. Dinsmore & Kneeland:** No report this meeting.

## 7. UNFINISHED BUSINESS

A. Airport Land Use Commission Hearing – It was announced that the project was approved with the deletion of Phase 2 and 3 lots, as well as, Lot #46. The planning and Public Works Department recommended approval. Rich Fenton asked for details of the zoning/building restrictions and use conditions that were attached to the official approval. It was noted that the avigation easement was one of these restrictions but that Mr. Moser had agreed to this early in the process.

B. AVI8CANDO Aviation Day, September 27, 2008. George Jutila reported that the turnout was not quite what was expected, especially for lunch, but that CC Market was very accommodating in providing a revised smaller number of lunch settings. There were two speakers from the World War II era, and the silent auction was a successful fund raiser for the AVI8CANDO program. Next year the organization may try to integrate this annual function with the EAA in order to relocate all of the activities to the Rohnerville Airport.

C. Small Hanger Construction – Bill Davidson asked why no small hangars are being built. Jack Limmer asked that the Committee Chairman invite Tom Mattson, Director of

Public Works, to our next meeting to request that he revisit the County's existing policy of not allowing private construction of small T-hangars on County airports. Chairman Goodwin will extend this invitation.

8. NEW BUSINESS AND CORRESPONDENCE

A. Discussion of Minimum Standards for Commercial Operations at County Airports  
Reference: AOPA, "Minimum Standards for Commercial Aeronautical Activities, 1998 and FAA Advisory Circular, AC 150/5190-7, August 28, 2006. Discussion regarding the County developing these guidelines or the Committee advising the BOS on this type of regulations. It was decided that when the Public Works Director is invited to attend the next meeting, he will be asked to comment on the development of these standards.

9. The meeting was adjourned by Chairman Goodwin at 1859.

2008 MEETING SCHEDULE: 11/25

2009 MEETING SCHEDULE: 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, 10/27, 11/24