

Approved Minutes 040106 (YYMMDD)
Humboldt County Airport Advisory Committee
06 January 04 at 1800
Airport Managers Office

1. Meeting was called to order at 1808 by Chairman, George Jutila.
2. Attendance:
 - 2.1. Members – George Jutila, Chairman, Jack Limmer, Tony Howard, Al Castaldi, Alistair McCrone, Rich Fenton
 - 2.2. County Staff – Jacquelyn Hulse, Airports Manager
Emily Jacobs, HCPW
 - 2.3. Consultants – None
 - 2.4. Guests – Pete Peterson, FAA; Don Nelson, and John White @ 1845.
3. Changes to the agenda/Correspondence – No changes to the agenda.
4. Approval of the minutes of the 25 November 03 meeting. Reviewed and approved with the following comments: Item 5.8, Alistair McCrone and George Jutila commented that some of the jet aircraft mentioned in the referenced report will be put in service locally by SkyWest Airlines.
Previous minutes of the 24 June 03 meeting were approved as submitted. Pete Peterson commented that the ASOS installation mentioned in Item 3.4 is maintained by the National Weather Service and that he is able and willing to forward any maintenance or operation issues to them for action.
5. Consent Calendar: Reports and Information. The following articles/reports were distributed by Chairman Jutila:
 - 5.1. Article regarding the Safe Small Aircraft Transportation System.
 - 5.2. Article regarding Air Taxis and Door to Door Flying.
 - 5.3. Press release regarding a record low number of airliner accidents in 2003.
 - 5.4. Report distributed noting That AOPA is opposing the Outer Banks MOAs that have been proposed by the military in North Carolina.
 - 5.5. WINGX software for PDA's was briefly discussed by Chairman Jutila.
 - 5.6. Report distributed regarding General Aviation accidents in the western United States.
 - 5.7. A list of 100 aviation heroes, listed by decades, was distributed.
 - 5.8. Report distributed concerning the death of aviation pioneer Harry Combs.
 - 5.9. Report distributed concerning growing Congressional concerns over FAA charity flight rules proposal.
 - 5.10. Report distributed regarding the participation of AOPA in an upcoming FAA review of Flight Service Station functions and services.
 - 5.11. Report distributed regarding the approval by DOT of the rulemaking package for the Light Sport/Sport Pilot classification. This package will now be reviewed by the Office of Management and Budget for cost considerations prior to implementation.
 - 5.12. Report was distributed regarding the continuing realignment of airlines and subsequent changes in "hub" volumes. The focus was upon the FAA's reaction to these changes and their plans for the future.

- 5.13. Report cautioning pilots to verify their compliance with FAA regulations for charity flights in order to avoid FAA enforcement actions. Changes to these regulations are also in the works as noted in item 5.9. above.
- 5.14. Report distributed regarding the test flight, on the date of the 100th anniversary of powered flight, of Bert Rutan's private space vehicle, SpaceShipOne, which broke the speed of sound during this test.
- 5.15. Report was distributed regarding the Friends of Meigs (FOM) proposal to the Chicago Park District requesting that the City reopen Meigs Field airport, while developing part of the area as parkland.
- 5.16. John White's e-mail regarding the ACV airport expansion plan was discussed.
- 5.17. A letter from Dennis A. Lichty to Jacquelyn Hulsey regarding desired improvements to Garberville Airport was included in the agenda packet and was discussed. It was noted that some of the proposed lighting improvements may not meet minimum FAA safety standards, and therefore would be difficult to fund. It was also noted that quite a bit of direct contact with the FAA and others had been made without prior notice to the County regarding these desired improvements. (See Item 7.1.)
- 5.18. Chairman Jutila – see items above for comments and discussion.
- 5.19. Airports Manager – Jacquelyn Hulsey introduced herself as the new Airports Manager and presented her background and experience to the Committee. Committee introductions were also made to Jacquelyn. She anticipates that a large amount of deferred maintenance work will be performed by her office at all area airports in the next five years.

Al Castaldi asked Jacquelyn to check into the status of funding for the previously promised "Super Unicom" units for Murray Field and Rohnerville Airport. Tony Howard indicated that a review of the previous year's minutes should reveal what past actions had been taken in this regard.

- 5.20. Director of Public Works – no comments.
- 5.21. CAO – no comments.
- 5.22. Board of Supervisors – no comments.

6. Old Business

- 6.1. Master Plan Summary – John White presented his comments regarding the Animal Control Facility and the airport expansion project detailed by the draft Master Plan document.

Animal Control Facility – Mr. White offered that he is willing to spend the time researching the possibility of legal action to prevent the placement of this facility on the airport property. His concern is that the covenants under which the airport property was given to the County may preclude the use of the property for this purpose. It was noted by Jacquelyn Hulsey that the project is already out to bid, and that it is probably a "done deal". The Committee generally expressed concern regarding the receipt of "fair market value" payment for the land lease, and that these funds be used for the benefit of the airport. The design comments given to the committee previously included this promise, as well as attention to loose and/or barking animals, and a design that was conducive to future alternate uses. The facility was earlier proposed to be a temporary use in this location, with the proviso that if the land was needed for airport related uses in the future, that it would be available for this use. Al Castaldi commented that the Committee had earlier commented that we were not especially in favor of the project in this location, but if all FAA approvals were in place, and that if fair market value was received for the land lease, that we did not strongly oppose the project. Mr. White was encouraged to bring his information to the Board of Supervisors as a concerned citizen if he desires to warn them of his strong concern about the current process.

Airport Master Plan – Mr. White stated that the committee needs to review the Airport Master Plan document and correct various glaring inconsistencies that he feels are in the present text. Discussion was held indicating that review comments received at the recent public meetings may answer some of the issues. The alternate #5 proposed by Mr. White was proposed to be sent to Public Works and the Master Plan consultant for evaluation. Jacquelyn offered to present this option to Department of Public Works to obtain an initial assessment. Moved by Al Castaldi and seconded by Alistair McCrone to do this. Motion was passed to ask Jacquelyn to send this alternate #5 to Public Works initially, and possibly on to Mead-Hunt, for feasibility assessment.

Mr. White is also concerned that the Master Plan document does not address the acquisition of the adjacent Mad River Properties “llama farm”, and that this should be considered in a 20 year airport planning document.

Alistair McCrone asked that the minutes indicate the Committee’s appreciation of Mr. White’s work, as a citizen, on these issues.

- 6.1.1. Next step in Master Plan process. No new information.
- 6.1.2. Terminal expansion – No new information.
- 6.1.3. Blue Line Map Adjustments – No new information.
- 6.2. Letter recommending plaque honoring Teresa Askew. Jack Limmer moved and Alistair McCrone seconded a motion to authorize the Chairman to sign and forward the letter to Allen Campbell for action. Unanimously passed.
- 6.3. Montgomery glider display at ACV – continued discussion and information from previous meetings was provided for Jacquelyn’s information. Tony Howard added that the initial contact for this project was made to AVI8CANDO by Teresa Askew.
- 6.4. CDF work in kind? Discussion with Fred Flores. Chairman Jutila asked Jacquelyn if there could be County consideration of CDF airport maintenance duties in exchange for avoidance of future rent increases.
- 6.5. Animal Control Facility update. See discussion under item 6.1.
- 6.6. Publish AIP and PFC projects – still to be completed – deferred until County’s funding priorities are clear.
- 6.7. Master Plan for remaining airports in County. Report deferred until next meeting – Allen Campbell.
- 6.8. Recommendation regarding new Committee members to the Board of Supervisors and replacement of members not in attendance. General agreement that Art Hooven should be asked to resign and that a new member be appointed by the Board of Supervisors.

7. New Business

- 7.1. Letter from Dennis Lichty of Redway regarding desired community improvements at Garberville Airport. It was questioned whether it is common to have improvements like this planned without prior contact to the Committee or the County. It was agreed that this was unusual and that there may be problems with the proposed improvements. Despite this, Jacquelyn indicated that there are currently numerous improvements being considered for Garberville.
- 7.2. Security at rural airports, including “live on site” residents, was questioned by Al Castaldi. Jacquelyn indicated that they may re-visit this issue, and also that fencing at Rohnerville is likely to be funded. Tony added that CDF may need to fence Rohnerville for their own security purposes, and that this may be an opportunity for some shared funding. Some discussion ensued regarding AOPA security signage and the need for additional signs. Emily will order 12 additional signs and try to make sure that each installation is secure to avoid wind and vandalism damage.
- 7.3. Rohnerville runway length and the needs of the CDF aircraft were discussed. It was noted that the Collins Foundation will not, in the future, use runways shorter than 5000' for the

- aircraft that they had previously brought to Rohnerville with its 4000' runway.
- 7.4. Emily Jacobs was congratulated and thanked by Jacquelyn Hulsey for her help and continuing efforts in the interest of Humboldt County airports. The Committee also echoed their appreciation of her assistance and asked that the county try to finalize her permanent employment position.
 8. Public Input: See Mr. White's earlier comments under Item 6.1.
 9. Date and place of next meeting – The next meeting is to be held at the Airport Manager's Office at ACV on January 27th at 1800.
 10. Adjournment – The meeting was adjourned at 2028 by Chairman George Jutila.

Date of Signatures: January 27, 2004

Richard Fenton, Secretary
Humboldt County Airport Advisory Committee

George A. Jutila, M.D., Chairman
Humboldt County Airport Advisory Committee