

Humboldt County Airport Advisory Committee  
February 7, 2006  
6:00 p.m.  
Airport Terminal, Manager's Office

- 1) Call to Order: 1800 by Chairman McCrone.

Note: There were no December or January meetings due to the holidays in December and conflicting personal schedules in January. This first February 2006 meeting is the delayed January meeting of this Committee.

- 2) Parking ticket validations - completed.
- 3) Roll call – Members: Alistair McCrone, Chairman; Jack Limmer, Al Castaldi, Rich Fenton, Chuck Goodwin, Bill Davidson, Dennis Lichty. Staff: Jacquelyn Hulsey, Airport Manager; Tyler Holmes, County Architect. Guests: Mike Kiel, TSA; Jess Walls, county resident
- 4) Approval of Minutes for the 11/29/05 meeting – Approved as previously submitted via e-mail.
- 5) Airport Manager's report:
  - i) Terminal Expansion – Tyler Holmes reviewed the ACV terminal expansion plans that have been in the design process for some time now. Acceptance of the plans for bidding will be in front of the Board of Supervisors on February 28<sup>th</sup>, followed by a 45 day bidding cycle which will include two pre-bid meetings with contractors. The Committee's suggestions for expansion towards the parking lot have not been acted upon at this time since FAA funding is more easily obtained for expansion directly related to airport tenants and commercial activity. The expansion will be phased, with the first phase intended to move the security trailer to an alternate location so that the new security facilities will be able to be built in the trailer's current location. Passengers will need to be shuttled through the construction areas in relocatable temporary corridors in order to stay operational at all times during construction. Types of materials to be used and issues that were considered during design were also discussed. Good quality lighting and uncomplicated, open common spaces were noted to be emphasized during the design efforts. It was noted that no solar electric panels are currently in the project, but that they could be added, if desired. Tyler indicated that passive solar design measures have been used in the building design including a high reflectivity roofing material. The construction contract is estimated to begin in August and would include a provision for the contractor's bid price to be held for 100 days in order to assure FAA funding of the project.
  - ii) Enplanement/deplanement data for ACV was distributed for all years from 1947 to 2005. A cargo activity report from 2003 to 2005 was also distributed.
  - iii) It was noted that all future leases on airport property will require the tenants to carry appropriate insurance coverage on their equipment and to cover their operations on airport property.
- 6) Manager's professional activity: Jacque attended the airport manager's meeting in Monterey recently. AIP and other projects were discussed and attendance was higher than in previous years.
- 7) Pending public events/aviation meetings: None noted.
- 8) Old business and correspondence: Al Castaldi indicated that there is continued interest in building hangars for small to medium size aircraft at Murray Field. Jacque indicated that the master plan and the environmental assessment for this field needs to be completed before any

consideration of these requests can occur. Dennis Lichty has similar concerns for the Garberville Airport and will also need to wait for the master plan to be completed. The time frame for these documents to be turned in to Jacque may be as soon as this Friday.

- 9) Open session: to include community guests
  - i) A discussion was held earlier regarding a letter of concern that was received from Carl Johnson, of Johnson Farms, concerning the Highway 101 entrance/exit at Airport Road near Murray Field. It was the general consensus that courteous driving was necessary for all, but that his comments regarding specific delivery drivers may be a valid starting point for improvement.
  - ii) Jack Limmer raised his concern regarding the location on the agenda for public comment during our meetings. Time limited public comment was decided to be moved to the beginning stages of the meeting in order to allow members of the public to be able to comment or present concerns without staying to the end of the meeting in order to do so. The chair will control a time limit of 3 minutes per person and the possible "run-on" of subsequent comments so that it does not become a major time concern. Items requiring substantial discussion or Committee decisions would need to be forwarded to the next meeting's agenda.
  - iii) Mike Kiel announced that an EDS (Explosives Detection System) is enroute to our local TSA due to a surplus of equipment at a nearby airport facility. This will result in an expensive piece of equipment being made available at ACV for essentially only the installation cost.
- 10) 2006 Meeting Schedule: 2/28/06, 3/28/06, 4/25/06, 6/23/06, 6/27/06, 7/25/06, 8/22/06, 9/26/06, 10/24/06, 11/28/06, December to be determined.
- 11) Adjournment of the meeting was at 1929 by Chairman McCrone.