

Approved Minutes 02-22-05 (MMDDYY)
Humboldt County Airport Advisory Committee
22 Feb 05 at 1800
Airport Managers Office

- 1 The meeting was called to order by Chairman McCrone at 1802.
- 2 Parking ticket validation was performed and tickets distributed.
- 3 Roll Call
 - 3.1 Committee Members: Alistair McCrone, Chairman, Jack Limmer, Chuck Goodwin, George Jutila, Al Castaldi, Dennis Lichty, Rich Fenton
 - 3.2 County Staff: Airport Manager: Jacquelyn Hulsey
 - 3.3 Consultants:
 - 3.4 Guests: Bill Davidson, Mike Kiel, TSA
- 4 Approval of Minutes of the Jan 25, 2005 meeting
Approved as submitted, moved by George Jutila, seconded by Jack Limmer B passed.

Chairman's Report: Chairman McCrone expressed his gratitude to Dr. Jutila and Jack Limmer for their past multiple terms of chairmanship of this Committee. It was unanimously agreed that their work was appreciated by the committee members.

- 5 Airport Manager's Report: Jacquelyn Hulsey
 - 5.1 Current Airport Projects
 - 5.1.1 The fencing project at Rohnerville will be delayed since there was no local newspaper advertisement of the project. This is currently out to bid again. Dinsmore will receive drainage correction and construction of a runway safety area. Construction of a runway overlay project at Kneeland Airport is to be done this year. The contract for a card lock fueling operation at Garberville Airport has been approved and equipment is due to be ordered at the end of this month. Design of upgrades to runway 19/01 are in progress at ACV. This will consist of a runway surface rehabilitation.
 - 5.2 Finances – Budget planning for 2005-06 is due to begin soon and current year expenditures appear to be in order, per Jacque.
 - 5.3 Personnel – Airport Service Workers are due to go for training in Salt Lake City in April and May. A new temporary financial assistant is working at ACV.
 - 5.4 Operational statistics and issues: A new 20,000 gallon tank for jet fuel is due to be installed soon at ACV since the lack of this capacity has resulted in some recent problems for air carriers.
 - 5.4.1 Enplanements/Deplanements – not available this meeting.
 - 5.4.2 Cargo - Fedex experienced a deer strike at Murray Field recently with significant damage to the aircraft, but no injuries.
 - 5.4.3 Security/Safety - Mike Kiel reports that there are ongoing discussions regarding hiring a

Sheriffs Deputy during airport security screenings. He also noted that matches and lighters are likely to be banned items on passenger aircraft soon. ACV personnel will participate in ARF training as noted above. Murray Field deer fencing will be actively pursued and not dropped due to the continuing and proven safety hazard at Murray Field. Committee members expressed their disappointment in the California Department of Fish and Game's past position against the reduction of the deer population at this airport.

6 Pending Public Events

6.1 Horizon Airlines non-stop service to L.A. There will be an open house and celebration of the inauguration of this service on 4/25/05 at ACV. Local public reception for this service has been good and it is hoped that it will be successful and continue beyond this first year.

6.2 Local airport event days – Murray Field will hold an Airport Day this year sometime in September, possibly just after Labor Day, per a statement from the airport FBO.

- AVISCANDO – The annual meeting of this charitable organization will be held on September 17th at River Lodge in Fortuna.
- Collins Foundation, B-17/B-24 will be arriving in June. Possible landing at AVC and/or FOT.

7 Pending local aviation meetings - There will be a local FAA Safety Meeting March 23rd at St. Joseph's Hospital conference room. Jacque and Mike Kiel may forward agenda items to Al Castaldi for a brief presentation from their organizations that evening.

8 Role and Functions of HCAAC – general discussion

8.1 Mission and Functions – To serve the BOS and the general/business public regarding their flying and transportation needs.

8.2 Community/Media and BOS/Airport Manager relations – All media requests to any of the Committee's individual members are to be referred to Jacque for her discretion regarding the individual members that she may want to consult concerning the issue. She will consult members as required, and will carry the issue, as required, to the BOS.

8.3 Formal Committee Actions and Procedures

Motions and Resolutions – current procedures for “motions” were deemed to be sufficient and “resolutions” were felt to be inappropriate for this committee, with “recommendations” to the airport manager or BOS felt to be more appropriate.

9 2005 HCAAC Meeting Schedule – 2/22/05, 3/22/05, 4/26/05, 5/24/05, 6/28/05, 7/26/05, 8/23/05, 9/27/05, 10/25/05, 11/22/05, 12/05 TBD

10 Election of Vice-Chairman and Secretary - Rich Fenton elected as Secretary for this year. Al Castaldi elected as Vice-Chairman.

Motion by George Jutila and seconded by Al Castaldi to note names of Committee members on Committee stationary along with their District of representation. Motion passed, with Jacque to advise of the official status of Committee membership roster.

10.1 New Committee members to BOS/ replacement of members leaving. Status of current requests for action to the BOS are unclear and Jacque will check on this. Some discussion

was held regarding current member's status as alternates or members, and the composition of the Committee at this time. This has been a confusing issue for some time and members were unclear if there is an opening as an alternate or as an "at large" member for Bill Davidson, who has expressed written interest in serving on the Committee. Jacque will check on this and report status at the next meeting.

11 Old Business and Correspondence

- 11.1 FAA Correspondence of January 31, 2005 to Jacquelyn Hulsey requests her comments prior to the public announcement of the FAA's intent to cancel some NDB approach procedures that are duplicative of WAAS approaches. Jacque asked that the Committee members review this request and send any comments to her for inclusion with her response to the FAA.
- 11.2 Jacque noted that there has been no request or communication from the Hoopa Tribe for the County to take over the operation of the Hoopa Airport. Sally Biggin did not come to tonight's meeting, as Jacque indicated was planned. Therefore, there is no action or new information on this item at this time.
- 11.3 Jack Limmer requested that the minutes of the meetings, after approval at the meetings, be e-mailed to the Clerk of the Board with a request to post them on the County's web site and forward them to the BOS. The timing and content of the agenda was also discussed, with the intent to make it available as soon as possible prior to the monthly meetings.

12. Public Input – None.

13 Adjournment at 1928 by Chairman McCrone. Date of next meeting: 22 MAR 05.

Date of Signatures: March 22, 2005

Submitted by: Richard R. Fenton, Secretary _____

Alistair McCrone, Chairman _____