

# Humboldt County Aviation Advisory Committee

## MINUTES

March 25, 2008

6:00 P.M.

Aviation Division Office

3561 Boeing Ave., McKinleyville

*Note: These Minutes reflect a revision to Item 8.B., relating to ACV Runway 01/19 lighting fixtures. This revision was approved by Committee vote at the November 25, 2008 meeting. They have also been modified to change the manner of reference to the Airports Division Manager, Jacquelyn Hulsey.*

1. The meeting was called to order @ 1800 by Chairman Goodwin.
2. ROLL CALL AND PARKING TICKET VALIDATION: Members: Chuck Goodwin, Alistair McCrone, Dennis Lichty, Jack Limmer, George Jutila, Bill Davidson, Rich Fenton, Kyle Gabel. Guests: Elaine Weinreb, McKinleyville Press; Rob Delsman, Pilot; Ray Walker, AI; Rita Limmer, Pilot; Jim & Nancy Maas, Pilots. Staff: Jacquelyn Hulsey, Airports Division Manager.
3. APPROVAL OF MINUTES OF FEBRUARY 26, 2008. Moved by Jack Limmer, seconded by George Jutila for approval. Unanimously approved by voice vote.
4. OPEN SESSION (to include community guests)
  - A. Intent to Provide Aircraft Maintenance–Ray Walker initiated a discussion regarding his desire to be able to do A&P work for aircraft owners at Humboldt County Airports. Evidently it has been difficult for him to determine the exact requirements the County may impose on operating an itinerant business such as this. Ms. Hulsey, the Airports Division Manager, indicated that he needs to have a physical presence at each airport where he wants to perform work. Discussion at the meeting was, generally, that having a physical maintenance shop on each airport would be unreasonable, and that having a shop on one airport, or having a suitable location on the airport where the maintenance could be conducted, should be sufficient. It was discussed that there are varying levels of maintenance which aircraft require, and that those operations that did not involve changing flammable liquids or major disassembly could probably be legally performed in the owner's hangar, if they fell within the Building Code definitions for which the hangars were constructed. Rich Fenton suggested that the County may be able to create a revenue source if it provided a Building Code approved maintenance location at the airports with the most need, and rented it to anyone on a short term daily or weekly basis. Ms. Hulsey and Mr. Walker will discuss the matter and attempt to resolve his immediate request for clarification of the County's business requirements.
  - B. Pilot Outreach Meeting With Fortuna Area Pilots–Rob Delsman. A meeting with Rohnerville and Garberville area pilots is reportedly occurring tonight in Arcata. Rob reports that he invited them to come to this meeting, but their schedule was already set. Rob reported that he has not been appointed to speak for anyone else, but would report to the Committee a summary of some of what he has heard from various area pilots. Hangars are a large issue with many pilots and it is possible that they will want to gain an audience with the Board of Supervisors to revisit the County's policy precluding private ownership of small private hangars. Rob also asked that independent maintenance operators be allowed to perform maintenance on County airports without having to have a physical building presence on each airport property. Discussion ensued regarding possible issues and solutions, including better communications with the public via a possible web page posting information regarding proposed and implemented airport development features. The Committee offered to conduct a meeting at the Rohnerville airport building on Saturday, April 26<sup>th</sup> from 1100-1300. This will be the Committee's April meeting and Ms.

Hulsey will publicize the change in venue and time.

5. AIRPORT MANAGER'S REPORT

A. Reports

- 1) Passenger and Freight Statistics – a handout was distributed showing the last 6 years of information. Weather related issues have caused a drop in enplanements this month.
- 2) Delta Flying to ACV – Reported to be still coming per the original schedule in June.

B. Projects

1) ACV Terminal Expansion – Still on budget and only slightly behind schedule. Better weather has allowed the roof to be completed and construction is proceeding on the terrazzo floor and other aspects of the construction. Some of the rental car counter facilities are almost ready. The baggage area may be ready for occupancy in mid-April or early May. GA Ramp Construction – County counsel has approved the tenant hangar agreements and they are back to the tenants for signature. The agreements will then be sent to the Board of Supervisors for approval.

2) EKA Security Fencing – Per Ms. Hulsey, information for the Coastal Commission is completed and public review documents are being prepared. April/May public meetings to be scheduled, with an anticipated June 2009 completion for the fencing. Bill Davidson asked that the security code for the gate at Murray be changed to a new combination for security reasons. Ms. Hulsey reported that, per Al Castaldi's request, the lights at Murray Field will now be able to be pilot controlled during the daytime. Bill Davidson noted that he, and others, had also requested this action. Ms. Hulsey requested that any adverse operational issues be reported to the County for action/resolution.

3) Other Airports – A new fire truck is due to be delivered from Oshkosh, WI to the County on the 29<sup>th</sup> of March at ACV. Ms. Hulsey reports that the County plans to construct a new fire station to house this equipment, and that it may be in the current location of the Nose Hangar at ACV. The EMAS system is currently being studied at ACV for a runway safety zone alternative to significant additional runway extension.

6. AIRPORT REPORTS FROM COMMITTEE

A. Garberville – Dennis Lichty reported that he received paint from the County to repaint the tie-down spaces. He also requested a change in the Airport Facility Manual to show the availability of regular fueling, not “emergency fuel” only.

B. Rohnerville/Dinsmore – George Jutila reported that Dinsmore has a new windsock. Mowing of the grass field surrounding the field is available from Bobby Marks, as offered in the past. Paving of the runway is scheduled for this summer. Ms. Hulsey reports that the Rohnerville Humboldt Group hangar has not been sold yet, but that she will require that the fuel tank will need to be removed when it is sold or transferred to a new County lease.

C. Murray/Kneeland – Subaru filmed a commercial on Kneeland Road and used some of the airport for parking, resulting in a \$300.00 rental payment to the County. Ms. Hulsey added that the County is working on getting Wi-Fi at Murray Field and also Rohnerville Field, through an agreement with a private vendor.

D. Arcata – No additional information added.

7. UNFINISHED BUSINESS

A. Murray Hanger Electrification – Work is proceeding and is almost complete for this tenant request.

B. Defibrillators at County Airports – The County's Risk Manager will be attending a meeting in April and it is expected that new information will be available in May or June. If the County's

developing policy will allow the installation of these devices, Ms. Hulsey reported that she will need to budget for their future purchase.

C. Physical Security Manual and Checklist – George Jutila informed the Committee that the Wolf Foundation performs work to orient pilots to security issues and has grants for security improvements. AVISCANDO, which George is involved with, may apply for a grant to meet security training needs in the future.

D. Correspondence with Grand Jury – The Chairman has sent a letter to the Grand Jury in response to their inquiry last month regarding animal security fencing at Murray Field.

E. 99's barbeque for the EAA Fly-In/meeting at Rohnerville on May 17<sup>th</sup>. Jack Limmer clarified that this event is a fund raiser for the 99's scholarship fund.

F. George Jutila reported on the AVISCANDO meeting held last weekend in Rohnerville, which had fairly good attendance.

8. NEW BUSINESS AND CORRESPONDENCE

A. Time Line for New Fencing at Garberville – Ms. Hulsey reported that they are waiting for FAA approval and construction will occur this year. This project will include some parking outside the gates, as discussed at a previous Committee meeting.

B. Runway 01/19 Lights at ACV – These lights have been disabled and Ms. Hulsey reports that they will remain so because of the commercial services at this airport and her perception that use of the crossing runway is a hazard to this commercial traffic. Jack Limmer reported that there is an instrument approach to Runway 01, and this is a safety an issue to all aircraft traffic since the approach is published. There is now a NOTAM that has been issued related to the disabled lighting. *Committee discussion on this topic was overwhelmingly supportive of re-activating these lights, especially since they have been recently replaced with new fixtures and are fully operational, except for the County's current policy of disablement.*

***Note: The above sentence was revised by Committee vote on November 25, 2008 to indicate that the runway lights had been taken out of service approximately 10 years ago, during the tenure of a previous Airport Manager, Ray Beninga. It also was noted that the lighting fixtures have NOT been recently replaced, and in fact, are reported to be "existing old fixtures".***

9. ADJOURNMENT

2008 MEETING SCHEDULE: 4/26, 5/27, 6/24, 7/22, 8/26, 9/23, 10/28, 11/25