

**Minutes 030422**  
**Humboldt County Airport Advisory Committee**  
**Minutes for April 22, 2003 at 1800**  
**Airport Manager's Office**

- 1.0 Call to Order
  - 1.1 Chairman Jutila called the meeting to order at 1802
  
- 2.0 Roll Call
  - 2.1 Members Present: George Jutila, Jack Limmer, Anthony Howard, Chuck Goodwin, Alistair McCrone, Art Hooven, Rich Fenton
  - 2.2 Public Employees: Theresa Askew, Interim Airports Manager and Jeff Moore, Airport Land Use Manager.
  - 2.3 Consultants: None
  
- 3.0 Changes to the Agenda

Theresa Askew was introduced as the Interim Airports Manager for the County of Humboldt, replacing Dan Horton who has resigned to relocate to Oregon due to family illness.
  
- 3.1 Correspondence
  - 3.11 Incoming:

The chairman distributed an article on Burt Rutan's "Spaceflight" activities and a paprew on "Predictive Value Theory" related to TSA screening at airports.
  - 3.12 Outgoing:

It was moved by A. M. and seconded by T. H. (unanimously passed) to write a letter to Dan Horton, outgoing Airports Manager, expressing the committee's appreciation of his efforts in the furtherance of airport related issues during his tenure. Chairman Jutila offered to write this correspondence.
  
- 4.0 The minutes of the 25MAR03 meeting were reviewed. The minutes were moved by A.M. to be approved as written. The motion was seconded by T.H. – unanimously passed.
  
- 5.0 Consent Calendar: Various discussion/non-action items as follows:
  - 5.1 Chairman
    - 5.1.1 The chairman has not yet contacted the church representatives regarding the possible alternate parcel soon to be on the market for their church construction plans, but plans to do so. This issue regards the previous church plans to build a church/school in close proximity to the Rohnerville Airport runway area.

## 5.2 Airport Manager

- 5.2.1 Theresa Askew reports that inspections of hangars at Murray field have begun upon reports that non-aviation users are occupying some of the units. These will continue as time permits.
- 5.2.2 Old vehicles are being removed from Garberville airport and fuel purity procedures are being reviewed and monitored.
- 5.2.3 California Department of Aeronautics funding has been preserved and has not yet been absorbed in to the general fund.
- 5.2.4 ACIP funds have been approved by the FAA, but there are not firm dates yet for the GA ramp work or the terminal expansion at AVC

5.3 Director of Public Works – No report.

5.4 CAO – No report.

5.5 Board of Supervisors – No report.

## 6.0 Old Business:

- 6.1 Airport Security/TSA interface – It was suggested that TSA have a representative visit committee meetings, and Theresa will request that John Zell, the local TSA manager, attend the committee’s next meeting. The previous meeting’s discussion regarding G.J.’s report of missing medications from luggage after TSA searches was one possible topic.
- 6.2 Super Unicom at Murray and Rohnerville -- Theresa reports that the funding for these projects may now be in question. The sign-off of the County’s ALUP is completed and the status of the funding may be known soon.
- 6.3 ACV Tower Status – Unknown status at this time.
- 6.4 Deer Fence at Murray – Theresa reports that \$172K in funds are available for Rohnerville Airport fencing and that an RFP is now out for construction of this project.
- 6.5 Kneeland Airport Update – The report that the freight companies will not use Kneeland, even as a “fog reliever” was discussed. It is unclear if this is official company policy due to the length of the runway or due to other considerations, such as, the condition of the runway, or lack of ground support facilities (phone and parking) at this location.
- 6.6 AOPA Security Awareness Signage – Signs have arrived and have been installed.

## 7.0 New Business

- 7.1 Airport Master Plan – Mead-Hunt has received the requested information from the County. Public meetings are still scheduled to be held in June.
- 7.2 FBO Building – ACV Airport. Theresa reports that a possible FBO operator has shown interest in constructing an FBO at the ACV general aviation ramp. This operator may want to meet with the committee

- sometime in the future. Theresa will keep the committee informed of this possibility; the committee expressed interest in the proposed meeting.
- 7.3 Humboldt Bay Harbor Revitalization Plan, February 2003 – J.L. reported that the Simpson property with the deep water dock was identified by the Harbor Manager as the receiving facility for the bulk storage proposal. A.M. also feels that this is their intent. C. G. noted that the Revitalization Plan specifically mentioned use of the Eureka Airport property for bulk storage.
  - 7.4 Jeff Moore reported on the recent news of a possible Dog Pound facility to be located on ACV property, is moving forward. It is suspected that future airport funding could be jeopardized if proper procedures are not followed regarding selection of the site for this proposed facility. There was some disagreement regarding whether or not the current process was in full compliance with FAA funding requirements. J. L. moved, T. H. seconded, a motion that any future location of a Dog Pound facility on airport property be performed using proper procedures – passed unanimously. Request to be made to County that courtesy communication be forwarded to the Committee regarding any future airport land use issues.
  - 7.5 T.H. requested that Theresa consider that Dave Dietz of Mead-Hunt be contracted to participate in some manner regarding the County’s Airport Master Plan during the upcoming AVI8CANDO conference in June.
  - 7.6 Theresa suggested that the committee consider asking the ACV airline operators to be directly involved in their meetings and offered to facilitate requests for regular reports from their representatives regarding issues and future planning activities. The committee generally agreed that this would be pursued.
- 8.0 Date and place of next meeting – May 20, 2003 at 1800 in the Airport Manager’s office.
  - 9.0 Adjournment at 2010 by Chairman Jutila.