

Humboldt County Aviation Advisory Committee

MINUTES

June 27, 2007

6:00 P.M.

Aviation Division Office
3561 Boeing Ave., McKinleyville

1. The meeting was called to order at 1800 Hrs. LT by Vice-Chairman, Bill Davidson, acting for Chairman, Chuck Goodwin.

2. ROLL CALL AND PARKING TICKET VALIDATION --

Members: Bill Davidson, Vice-Chairman, Kyle Gabel, George Jutila, Alistair McCrone, Dennis Lichty, Jack Limmer, Rich Fenton.

Staff: Jacquelyn Hulsey, Aviation Division Manager, Jody Wells, Fiscal Assistant.

Guests: George Williamson, Principal Planner, Amber Jamieson, Assistant Planner, of Planwest Partners Inc.

3. APPROVAL OF MINUTES: The May 22, 2007 minutes were approved as submitted.

4. OPEN SESSION (to include community guests) -- No Community guests were present other than those attending for the presentation listed on the agenda.

5. AIRPORT MANAGER REPORT

A. Reports

- 1) Passenger and Freight Statistics handouts were given to the Committee. The statistics show a steady increase in passenger and cargo counts.

B. Projects

- 1) **ACV Terminal Expansion** – Completion of the Passenger Terminal Expansion/Renovation project has been extended due to rain delays to March of 2008.
- 2) **GA Ramp Construction** – Asphalt paving is still due to be installed soon, but may be delayed due to predicted rain on Friday.
- 3) **EKA Murray security fencing** is still being considered for installation, but the environmental information is yet to be completed. Bill Davidson noted that the deer are still present at Murray.
- 4) The four airports master plans will be submitted to the Board of Supervisors in August for the County to receive and file the master plan documents.
- 5) Republic Parking is also asking the Board of Supervisors for approval of a parking rate increase for ACV in August. The parking fee increase appears to be about 33%, but there were also some “give backs” in the proposal, including a 15 minute free parking allowance aimed at reducing congestion in front of the airport drive through drop-off lane and two hours of additional staff

- B. **Presentation:** George Williamson, Executive Officer, LAFCO: Formation Procedure for Special Districts, including Airport Districts. (Both are from Planwest Partners of Arcata and under contract to provide Local Agency Formation Commission (LAFCO) services to the County of Humboldt.) A presentation of the basic procedure for the proposed formation of an airport district for Rohnerville airport was given to educate staff and the Advisory Committee.

Mr. Williamson reviewed the numerous steps required to form an airport district. Legal liability for accidents was discussed, Questions regarding the possible requirement for a vote of the

residents of the proposed airport district would need to be researched. It was not clear if a vote was required if the proposed district was to operate without a property or benefit tax assessment. Many questions regarding financing of required staff and services for the new district were also discussed. According to Mr. Williamson, all questions brought forward by the public and the affected agencies regarding details of the proposed district, would need to be discussed and resolved during public hearings and LAFCO meetings. The presentation and handout provided valuable information. Vice-Chairman Davidson thanked Mr. Williamson and Ms. Jamieson for their attendance and informative presentation.

7. **AIRPORT REPORTS FROM COMMITTEE MEMBERS**

- A. **Garberville** – Dennis Lichty reported that there are significantly more aircraft now based at Garberville - 34 on the ramp at this time.
- B. **Rohnerville/Dinsmore** – George Jutila reported that CDF would be an important part of the equation if an airport district is formed at Rohnerville.
- C. **Murray/Kneeland** – Kyle Gabel reported that Murray restaurant is still closed and that there are no other new issues there. Jack Limmer thanked Airport Staff for vacuum sweeping the Murray Field ramps. He indicated staff was very thorough.
- D. **Arcata** – no issues reported.

8. **OLD BUSINESS** – None.

9. **NEW BUSINESS AND CORRESPONDENCE** – A published editorial distributed to the Committee was discussed regarding the Arcata Airport and the past media reported planning commissioner's negative comments about ACV being a "joke". This new treatise was in a columnist's offering and complained, among other things about the name (Arcata/Eureka versus McKinleyville) and the unlighted small signage that leads passengers to the airport from local roads. It was the Committee's opinion that the airport signage on both US 101 and Central Avenue was clear and sufficiently large. A suggestion was made to move the southbound airport sign on US 101 to a different location since drivers are distracted by the ocean view and miss the airport turn-off.

10. **2007 MEETING SCHEDULE:** 7/24, 8/28, 9/25, 10/23, 11/27

11. **ADJOURNMENT** of the meeting was by Vice-Chairman Davidson at 1905.