

Humboldt County Airport Advisory Committee

July 27, 2010

6:00 PM

3135 Boeing Ave, Suite C

McKinleyville, CA 95519

(707) 839-0100

1. CALL TO ORDER @ 1800 by Chairman Williamson
2. ROLL CALL **Members Present:** Dax Williamson, Alistair McCrone, George Jutila, Jack Limmer, Chuck Goodwin, Rich Fenton. **Members Absent:** Dennis Lichty, Kyle Gabel, and Bill Davidson. **Staff:** Jacquelyn Hulsey, Tom Mattson. **Guests:** See scanned list.
3. APPROVAL OF MINUTES OF June 22, 2010. Chuck Goodwin noted two corrections -- Under 8a, duplication of "approval" and under 9b, the spelling of "County's". Alistair McCrone moved and George Jutila seconded approval with corrections as noted. They were unanimously approved by voice vote.

4. OPEN SESSION – Ray Wickel asked for information regarding the proposed rent at the ACV hangars to be constructed in the near future. Tom Mattson indicated that an estimate of \$400-\$500 has been discussed, but the building design is not finalized yet, so it is only an estimate based upon a 17 year payback.

Al Castaldi asked for information regarding the ILS closure that is planned at ACV. The Chairman noted that this will be discussed later in the meeting.

William Rush asked what we, as consumers, could do to help get the airlines to restore additional services to the ACV field. Chuck Goodwin, at a previous meeting, suggested that individuals write personal letters requesting increased/additional service. Ms. Hulsey indicated that she could supply individuals with the names and addresses of the proper administrative staff to contact at the airlines.

5. CHAIRMAN'S REPORT

- a. Letter addressed to Chief Pilots on PCL – The Chairman announced that Horizon has not responded to the Chairman's letter, but that SkyWest has responded. Discussion of this item is intended to occur after both have responded.
- b. A previously issued historical timeline, dated 7/27/2010, for the ACV Runway 01/19 lighting issue (of unknown author), was posted on the County's Website today and was discussed by the Chairman. It was determined that the lights are operated on two discrete frequencies, but it was unclear why that is the case. Discussion ensued regarding the ACV lights and how they work. Mr. Mattson asked the Committee for suggestions so that the lights, which are in poor condition, can be conserved until they can be replaced. The second frequency being used for operation of the lights was discussed, as was the possibility of having an Airport Division

employee, who is already on duty until 0100, manually operate the lighting system for Runway 01/19. Al Castaldi indicated that there may be a possibility of implementing a lesser lighting system that would be for emergency use only – this might be implemented with fewer lights in service. This option was not thought to offer the required utility that pilots require and might not be possible with the current wiring issues. Mr. Mattson and Ms. Hulsey advised that the Airports Division would need to investigate the employee operation option to see what response timeline for lighting operation would be possible, yet be suitable to pilots. A thirty minute request timeline was suggested by Ezequiel Sandoval and Al Castaldi.

6. AIRPORT MANAGER'S REPORT

- a. AB 1660 – This bill is reported to concern Air Ambulance issues regarding removing restrictions on their operations. It was signed into law by the Governor on July 9, 2010.

- b. AB 48 – Regarding CFI and Flight School permitting requirements. These individuals previously had a waiver from these costly requirements. Ms. Hulsey indicated that she would supply an address and a possible sample letter of support to the Committee. The Committee intends to forward the letter of support for a continued waiver to these requirements to the Humboldt County Board of Supervisors.

- c. Chuck Goodwin asked for information regarding the status of the ACV Terminal Expansion project and incomplete work that has been reported. Mr. Mattson indicated that this is currently in litigation, but that the items in question, the roof and the baggage handling system, were put out to bid to be corrected today.

7. AIRPORT REPORTS FROM COMMITTEE

- a. Hangars
 - i. Waiting List – The Committee's report for recommended Hangar Waiting List Procedures was distributed and discussed. Minor corrections are to be made by the Chairman, with the revised suggestions then forwarded to the County for discussion/action.
 - ii. Hangar construction at ACV. A design contract has been approved by the Board of Supervisors and the County is waiting for the design to be completed in order to bid the project. The proposal is to build 17 hangars in one building structure. Discussion occurred regarding the actual interest for hangars at ACV versus the demand at other airports. Mr. Mattson feels that there are 12 interested parties for a hangar at ACV, but a letter has been sent today to gauge specific ACV interest at the estimated rental price of \$400-\$500. The response to the letters sent to 69 parties on the hangar waiting list is due by September 15th. Ms. Hulsey announced that another letter to all current hangar leases, announcing the future availability of ACV hangars and proposed rates will be sent out by this Friday.

8. UNFINISHED BUSINESS

- a. RSAT Action Plan – A draft of the FAA RSAT action plan was e-mailed and/or distributed to members. This report was noted by Mr. Mattson to be scheduled to be finalized by August 9th by the FAA. The Chairman asked that Committee members review this document and forward any comments to the Airports Manager as soon as possible and prior to the August 9th date. Copy any comments to the Chairman and Mr. Mattson.
- b. ACV Hangar Waiting List – See item 7.a.i, above
- c. Construction of the ACV Hangars – See item 7.a.ii, above.

9. NEW BUSINESS AND CORRESPONDENCE

- a. 2011 Committee – The Chairman reported on work that is ongoing in trying to comply with the Board of Supervisor’s desire that the Committee report back on the desired Committee structure and membership in order to effectively serve all aspects and users of the County’s airports. Tom Mattson added some insight regarding the Board’s discussion on this matter, effectively saying that they would like an “open book” review of the Committee’s mission and membership details within approximately five months, as their previous action re-appointed all current Committee members to an additional six month term in June of 2010.
- b. George Jutila spoke of the Mount Saint Joseph College that was constructed in the 1870’s near where the current Rohnerville Airport is located. He also distributed photos of the former structure while under construction.
- c. Chuck Goodwin asked the county regarding their position on the City of Fortuna’s possible desire to annex the Rohnerville Airport into the City under their new General Plan update, as was recently in the news. Tom Mattson indicated that this was a very new position on their part and he has not had time to review it, as yet. Committee members also wondered if the surrounding land was the subject of their annexation desires, and not the airport itself.
- d. Al Castaldi commented that new NOTAMS are not being distributed quickly enough for users to react. He asked that they be distributed as quickly as possible, at least 3 hours prior to the effective time. Tom Mattson and Ms. Hulsey indicated that they had had one instance of an incorrect or late posting, but that they thought it had now been rectified via revised procedures for issuance. Mr. Mattson also stated that due to constant and changing construction activity, they might not always be able to meet the three hour timeline.
- e. ACV ILS – Ms. Hulsey noted that the schedule for the ILS interruption is to begin, at the earliest, August 9th, extending through September 24th, or whenever the FAA is available to perform a flight check of the ILS system. Since the earth surrounding the localizer site will be disturbed it will be shut down as soon as construction is commenced in that area. This planned interruption has been announced via a press release by the County, but there was some discussion regarding the timing of the release and the content of the release being somewhat unclear. Ms. Hulsey noted that the ILS system is also receiving FAA maintenance and upgrades during this planned outage period, and that this may prevent future unplanned outages of this equipment.

10. ADJOURNMENT @ 2027 by Chairman Williamson

11. 2010 MEETING SCHEDULE: 8/24, 9/28, 10/26, 11/23

Respectfully submitted by: Richard R. Fenton, Secretary

Date: August 24, 2010

HCAAC

MEETING OF JULY 27, 2010

Dax Williamson

Jack Limmer

Alistair McHone

Tom Morrison

Jacquelyn Dely

Ezequiel Sandoral

Michael B. Glass

William Rush

Rich Fenton

George Gable

Chuck Goodwin

Agnes C. Maas

Rita Limmer

Al Castaldi

Raymond Wickel

DAVE ACKROYD