

Humboldt County Airport Advisory Committee

SPECIAL MEETING MINUTES

October, 12, 2010

7:00 p.m.

3135 Boeing Avenue, Suite C

McKinleyville, CA 95519

707 839-0100

- 1) The special meeting was Called to Order by the Secretary, Rich Fenton, @ 1900. The Secretary announced the reason for the special meeting, in that the Committee Chairman, Dax Williamson, and Member, Bill Davidson, had resigned their positions at the last Board of Supervisors meeting. This meeting is intended to be limited in scope to the posted Agenda items, with other business deferred to future Committee meetings. **Note: The September 28, 2010 meeting of the Committee was previously cancelled due to an Agenda noticing omission.**
- 2) Roll call – Members Present: Rich Fenton, Chuck Goodwin, Alistair McCrone, Kyle Gabel, George Jutila, Jack Limmer. Members Absent: Dennis Lichty. Guests: See scanned list.
- 3) It was determined that a quorum of voting members was present and the Secretary called for a motion and second to appoint Chuck Goodwin as Chairman Pro Tempore. This motion was made by Alistair McCrone and seconded by George Jutila. The motion was passed unanimously, and the meeting was turned over to Chairman Pro Tempore Goodwin.
- 4) Chairman Pro Tem Goodwin accepted the resignations of Committee Chairman, Dax Williamson, and Committee Member, Bill Davidson. Chairman Pro Tem Goodwin also asked for a motion to write a letter acknowledging and commending their service to the Committee and the community. George Jutila moved and Alistair McCrone seconded this motion. Passed unanimously.
- 5) Open session: Community and guest comment/discussion. None at this time of the meeting. Later in the meeting, Airports Division Manager, Jacquelyn Hulsey, distributed an update of current and planned airport improvement projects. She also asked that the Committee allow time at the next meeting to briefly review the consultant's latest draft for the proposed ACV hangar construction. There was some Committee discussion regarding the understanding that the timeline for any additional changes had passed, but it was agreed that a brief review of the final product from the consultant would be performed.
- 6) New Business
 1. Appointment of a nominating committee for election of a new Committee Chairman to the end of the current term of December 22, 2010. The Chairman Pro Tem suggested that the previous year's nominating committee be reinstated as follows: Dr. George Jutila, Chair, Jack Limmer, and Dr. Alistair McCrone. This was approved by consensus.
 2. Recommendation to Board of Supervisors for replacement of two Committee members – Discussion regarding recruitment of interested parties, but delay in appointments until Item 3 (below) resolved. Resolved by the Committee that

interested parties within the community should write a letter of application for appointment to the Board of Supervisors, but that no recommendations would be made at this time, since the pending "Mission and Goals" statement may change the desired representation on the Committee.

3. Subcommittee appointments and scheduling for continued work on Board of Supervisors June 2010 request for definition of Committee's mission and membership composition. Discussion ensued regarding what the membership composition and goals and objectives of the Committee should be in the future. Ezequiel Sandoval suggested that the Committee be allowed to investigate items that arise within the Community, not just those that are forwarded from the BOS. He also suggested that a more direct means of communication be opened between the BOS and the Committee. Supervisor Lovelace indicated in response to a question by William Rush that there is no monthly means for a monthly direct "one on one" report from the aviation community to the BOS. By unanimous consent it was decided to limit the next Committee meeting to: adoption of the past Minutes, a quick update of the consultant's proposed hangar construction recommendations at ACV; and a discussion of the Committee's future goals and mission statement. Discussion of the Committee's goals and mission statement is the primary topic to be considered at this meeting, and all members were asked to come to the meeting with an outline of their ideas for discussion. This format was in lieu of trying to set up subcommittees or otherwise discuss options during the brief period from the date of this Special Meeting and the regularly scheduled Committee Meeting of October 26th.
 4. Discussion of future meeting location(s). The TSA Conference Room at ACV may be available when TSA moves into their new quarters, but it is reported to be a small room and may not be suitable if significant public attendance is expected. The Airport Manager has forwarded the offer made by the Humboldt Skeet Club, to use their clubhouse in the interim, if desired. Rich Fenton requested that members think about the possibility of having meetings in a location closer to the southern portion of the County, such as Eureka, if an alternate location is to be considered. It was decided by the Committee that there is no reason, at this time, to move the meetings from the current location of 3135 Boeing Avenue, since Mr. Sandoval has, again, repeated his previous offer to continue to make the space available to the Committee.
 5. Reports from Committee Members. Rich Fenton reported that he attended the 31st Annual Clearlake Splash-in at the end of September and that he recommended it to all for future attendance should they have an interest in seaplanes.
- 7) 2010 meeting schedule
- Future meetings are currently scheduled for: 10/26/10, 11/23/10 & 12/10 TBD. It was suggested that due to the current need for the Committee to compose a mission statement report and communicate with the Board of Supervisors regarding the desired membership composition of the Committee, that the Committee might consider planning to meet in December of this year. All members current terms of service on the Committee expire on December 22, 2010.
- 8) There being no further business, Chairman Pro Tempore Goodwin adjourned the meeting @1951.

Respectfully submitted on October 25, 2010 by Richard R. Fenton, Secretary

Attendance.

Alexander Ambrose

Member

Kyle Sab

Member

George Jullis

Jack Zimmerman

Rich Benton

Ezequiel Sandoval

Rob. Delsman

Elaine Warrick for McK. Press

MICHAEL FIELDS

Jim Redd

Guest

John Murray

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Matt Drange - The Times-Standard

AL CASTALDI

BILL DAVIDSON

Bill Rosa

Dax Williamson

Chuck Lovelorn