

Humboldt County Aviation Advisory Committee

DRAFT MINUTES

November 27, 2007

6:00 P.M.

Aviation Division Office

3561 Boeing Ave., McKinleyville

1. The meeting was called to order by Chairman Goodwin at 1802.
2. Roll call and parking ticket validation was conducted. Members: Chuck Goodwin, Jack Limmer, Bill Davidson, Alistair McCrone, George Jutila, Dennis Lichty, Rich Fenton. Staff: Jacque Hulse, Jodi Wells.
3. Approval of Minutes of the October 23, 2007 Meeting – The minutes were approved as submitted via e-mail.
4. OPEN SESSION (to include community guests) – None this meeting.
5. CHAIRMAN’S REPORT
 - A. There will be no Committee meeting in December, 2007
 - B. Election of Chairman, Vice Chairman and Secretary will take place at the January 22, 2008 meeting.
6. AIRPORT MANAGER’S REPORT
 - A. Reports
Passenger and Freight Statistics – Distributed to members via handout. Enplanements for the month are up by 6% at ACV. It was noted that the national average for enplanements is up by 6.2%, so ACV is running in line with the general average for the country.
 - B. Projects
 - 1) ACV Terminal Expansion – The roof is partially installed on the addition and workmen are coming in tonight at 2000 to grind and bead blast the existing concrete slab surfaces so that the terrazzo flooring installation can begin in the existing terminal.
 - 2) GA Ramp Construction – Project construction contract is complete. The County is still waiting for PG&E to complete power for the area lighting. Negotiations for the construction of a 50 x 50 and 100 x 100 hangar on this ramp are still in progress with Contri Construction and John Peterson Construction.
 - 3) EKA/Murray Projects – The County had a meeting with the FAA and the County project consultants on November 16th regarding environmental issues for the security fencing project. This project is still in the planning stages. There is also planning work beginning with consultant Mead and Hunt for future hangar construction at Murray Field.
 - 4) Other Airports -- Rohnerville – Runway Lighting Project -- There is a \$70K change order required to replace mud filled conduits discovered during construction. Jacque is working with the FAA for funding of this change, but it may need to be paid out of the current years’ project funds in order to replace these conduits now, while the contractor is on site.
7. AIRPORT REPORTS FROM COMMITTEE
 - A. Garberville -- Dennis Lichty was asked to describe the recent aircraft accident at Garberville Airport. Area residents told Dennis that the weather was obscured by fog at the time and after a second approach to the airport, the aircraft hit trees on a ridge, breaking into pieces and starting an approximate one acre fire. The pilot was reported to have been very familiar with the airport, having visited many times this year.

B. Rohnerville/Dinsmore – Dr Jutila reported that he has met with EAA regarding sharing the cost with AVI8CANDO to get high speed internet services installed at the airport for weather reporting, pilot convenience, and security camera purposes. Dr. Jutila will be meeting with at the National Weather Service on Woodley Island in early December to give AVI8CANDO students an understanding of the services and instruments that the NWS has to offer.

C. Murray/Kneeland – Jacque reported that the environmental studies necessary prior to repair of the eroding end of the runway are in process for Kneeland.

D. Arcata – The runway safety study for possible future installation of an (Engineered Mass Arresting System (EMAS) at ACV is scheduled to start with an initial meeting on November 28th.

8. UNFINISHED BUSINESS

A. Electrification of Murray Field Hangers – Letters were sent to the hangar tenants and approximately half wanted electricity and half didn't want it. The County will install the drops and only complete them for the tenants that want the service. There is no timeframe noted for completion of this project at this time.

B. Use of Defibrillators at ACV – Jack Limmer reported that the Arcata Fire Chief and Assistant Chief intend to meet with Jacque to describe the system and its' benefits. Alistair McCrone urged that the County should explore this equipment and its' benefits. Al Castaldi reported at the last meeting that his Rotary Club would donate a unit if the County would allow its' installation. Dr. Jutila noted that, other than possible County risk management issues, the periodic recertification of these devices may be problematical. It was suggested that the Arcata Fire Department may be willing to provide the recertification since the airport is within their fire protection district boundaries. Jacque will check the report that, as part of the security related modifications to the County Courthouse entrances, that a portable defibrillator unit may be installed soon at the Courthouse. It was noted that if the Courthouse can have this type of unit installed, then the Airport probably could also have it available.

C. Physical Security Manual & Checklist – Dr Jutila reported that a presentation binder is available from Wolf Aviation Fund for promotion of airports, security, and related businesses.

9. NEW BUSINESS AND CORRESPONDENCE

A. Jacque reported on an Airline Travel Bank (ATB) process for to support a Delta Airlines proposal to provide air service from ACV to Salt Lake City. The travel bank is needed in order to "jump start" this new service for our community. The timeline for setting up this ATB is short and considerable business support is required in order to get this set up. Committee members were asked to identify any possible interested businesses. Madelin Holtkamp at RREDC will spearhead this effort and Jacque will advise Committee members of future advisory meetings on the proposal and its' benefits. It was discussed that correspondence regarding this travel bank will need to be forwarded via e-mail, since we have no Committee meeting scheduled for the month of December.

B. Airport Signage and Parking --Rich Fenton asked that previous airport identification signage be considered for replacement referencing the "Murray Field Humboldt County Airport" sign that used to be mounted between the "monument" and Highway 101. He also remarked that the directional signage for ACV could be improved for the public, especially those unfamiliar with the local area. (WAS DISCUSSED AT THE 6/2007 MEETING) Rich also asked that a couple of parking spaces be made for visitors to all Humboldt County Airports, outside of any gates that are locked for aircraft security purposes. It is "airport unfriendly" if, upon arriving at an airport, you need to have a gate key or a lock combination in order to visit the field. This occurred recently when he visited Garberville Airport and found the gate locked and there was no exterior parking available.

10. The meeting was adjourned at 1925 by Chairman Goodwin.

11. 2007 MEETING SCHEDULE: No Meeting in December, 2007. 2008 TENTATIVE MEETING SCHEDULE: 1/22, 2/26, 3/25, 4/22, 5/27, 6/24, 7/22, 8/26, 9/23, 10/28, 11/25, No Meeting in December, 2008.