



HUMBOLDT COUNTY AVIATION ADVISORY COMMITTEE MINUTES

Meeting Date: Tuesday, May 24, 2011

Meeting Place: 520 E Street, Eureka, CA 95501

Minutes reported by John Ash, Committee Secretary.

1. The meeting was called to order by Chairman Foster at 0205Z: Members Present: John Ash, Gregg Foster, Kyle Gabel, Chuck Goodwin, Dr. George Jutila, Dennis Lichty, Jack Limmer, Alistair McCrone. Staff: Tom Mattson, Director of Public Works, Tyler Holmes, County Architect, Emily Jacobs Airport Program Coordinator. Guests: See attached sign in sheet
2. Open Session for Community Input:
 - a. Live video Camera installation to be installed tomorrow at Shelter Cove.
 - b. Murray field CAM installation a.s.a.p.
 - c. Two additional Cameras to be added to Rohnerville.
 - d. Ten additional airports scheduled for camera installation.
 - e. McKinleyville municipal advisory council coordination is defining it's role in relationship to HCAAC.
 - f. Lindsey reported that the EAA event at Rohnerville was a great success. Gregg said it was a great event attracting many people. People from out of the area attended the event, flying in from Fort Bragg,
 - g. An Invitation, was announced, to a 99ers event on June 6th to honor Kay and Helen Pierce.
 - h. Public Works efforts acknowledged for the quick repair of a hanger door for Ray Wickle.
3. The minutes of the April 2011 Minutes were moved and seconded and approved. With adjustments to numbering of New Business 7.e becomes k. Motion by Alistair second by George.
4. PUBLIC WORKS REPORT Tom Mattson and Tyler Holmes
 - a. T-hangers. Plan reviewed by county plan checker and public works for constructability.
 - b. Public Works is at a threshold event to make final comments and return to plan check.
 - c. GA ramp has multiple uses and multiple code requirements.
 - d. Hangers may require sprinklers in the future but do not at this time. Fire protection dominates the code. Some infrastructure improvements will be installed. Coring under the asphalt, to extend the waterlines for potential future sprinklers. The waterline will run past the T Hangers but could be tapped into for water service. Waterline will be extended to all hangers on the site including the corporate hangers.
 - e. Headwaters will be doing some funding of improvements for infrastructure. Headwaters supportive of Aviation objectives. They are also supportive of assisting in getting another carrier at ACV.
 - f. Tom said we cannot go out to bid on hangers until the funding is secured.
 - g. There provisions for public use restrooms, next to the pilot lounge.
 - h. There are no transit tie downs on the T Hanger side. They are only located on the terminal side. The new pilot lounge will not be available to transits.



HUMBOLDT COUNTY AVIATION ADVISORY COMMITTEE MINUTES

- i. Transients are interested in rental cars and fuel.
- j. Emily said there are 12 pilots that have expressed interest in the new hangers.

5. AIRPORT MANAGERS REPORT

- a. ACV Bluff Stabilization: 5/17/2011 BOS awarded contract to Wahlund Construction.
- b. ACV Wildlife Hazard Assessment is in the first review of the draft document.
- c. AWOS:
 - Pads are poured and conduit in place
 - Phone lines and frequencies have been assigned
 - Plan is to complete by end of June
- d. Murray Field Wildlife Exclusion Fence:
 - i. Comments were forwarded to consultant on the 60% plans
 - 90 % plans with comments will be submitted no later than June 3, 2011
- e. Minimum Standards:
 - Draft has been on the aviation webpage for public comment
 - Pilots had a meeting at Murray Field with one set of comments from Dave Ravetti received on 5/19/11
- f. Flight Information Display System (FIDS) in the main terminal and the news channels will be available for viewing and will be installed in mid-June.
- g. TSA reported they would be moved into their area by May 31, 2011...barring any unforeseen challenges.
- h. (Hopefully) By Mid -June there will be a new Restaurant operator on Murray Field.
- i. Staff is working with Cal Trans to lower trees near Murray Field.
- j. Dinsmore: No activity to report.

Reported by: Emily Jacobs, C.M., Program Coordinator, County of Humboldt
Department of Public Works Division of Aviation

6. OLD BUSINESS

- a. Consideration of modifications to the "Minimum Standards for Commercial Aeronautical Activities" and Approval of Forwarding of Document to County Council and risk Manager for Review.



HUMBOLDT COUNTY AVIATION ADVISORY COMMITTEE MINUTES

- i. Kyle: min. standards are a goal. Major problems are insurance. The hard numbers need to work. Problems discussed. Review Castalde and Dave's comments. Kyle said "the bar is set too high." Gregg asked, "what is the purpose for standards."
 - ii. Kyle said, "What are the standards to start a business at an airport?"
 - iii. The County hired a consultant to write these standards. The question now is how do we change the document to reflect the realities of operating a aviation business at Humboldt County airports?
 - iv. George discussed insurance issues at Rohnerville.
 - v. Some of the requirements that need to be challenged in the document are: fueling requirements; flight School.; insurance requirements.
 - vi. Motion: Schedule discussion on minimum standards for June meeting to give public works a chance to review comments. Motion by George, Second By Chuck. Motion passed unanimously
 - B. HCAAC work plans in April minutes no changes to plan.
 - C. Fly Humboldt Coalition. Cleveland June 22 and 23 ACINA jump start conference. Gregg and Jacque to attend.
 - a. May 2 press event for Fly Humboldt. 100 people signed up. Emily will pass out pledge sheets at airport.
 - b. Meetings scheduled with American Eagle, Allegiance, Delta, United and Air group (Canada)
 7. NEW BUSINESS
 - a. None
 8. Meeting adjourned 0320Z
NONE

Next meeting 6:00 pm, Tuesday, June 28, 2011, 520 E Street, Eureka, CA 95501