

**Humboldt County Elections  
Office of the Registrar of Voters  
3033 H Street, Rm 20  
Eureka, CA 95501  
(707) 445-7481**

**CANDIDATE STATEMENTS  
§ 13307-9 Elections Code**

**INSTRUCTIONS TO CANDIDATE:**

- ✓ Each candidate for a local, nonpartisan elective office may prepare a candidate statement on an appropriate form provided by the County Elections Office. The statement shall not include the party affiliation of the candidate, nor membership activity in partisan political organizations.
- ✓ The statement may include the name, age and occupation of the candidate and a brief description of no more than **200 words** of the candidate's education and qualifications. The statement **shall not** include any of the following:
  - Party affiliation of the candidate
  - Membership activity in partisan political organizations
  - Reference to other candidates for office or to another candidate's qualifications
  - Typographic accents, such as: Underlining, **Bold Lettering**, *Italics*, or
    - Bullets
- ✓ Partisan candidates for State Assembly and State Senate may also prepare a candidate statement on the same form. Candidates affected by Proposition 34 (voluntary spending limits for candidates) should visit the Secretary of State's website at [www.sos.ca.gov/elections](http://www.sos.ca.gov/elections) for additional information.
- ✓ Candidates for State Legislative Offices have a **250 Word** maximum limit.
- ✓ A statement submitted by a candidate for a **judicial office** is limited to a recitation of the candidate's own personal background and qualifications and may not make any reference to other candidates' qualifications, character or activities.
- ✓ Candidate statements remain **confidential** until the expiration of the filing deadline. (The filing deadline for the November 2, 2010, General Election is August 6<sup>th</sup>. If the incumbent fails to file, the filing deadline is extended to August 11<sup>th</sup>.) Candidate Statements may be withdrawn, but not changed, during the candidate filing period and until 5:00 p.m. of the next working day after the close of the filing period.
- ✓ Payment of the estimated cost for printing is due at the time the candidate statement is submitted. The Elections Office estimates the total cost of printing and handling the candidate statement and requires each candidate filing a statement to pay in advance the entire amount. If more than one candidate files a candidate statement for the same office, the cost will be shared among the candidates. Once the actual number of candidates in each race is determined, the candidates will be notified of the adjusted amount. The Elections Office will refund any excess amount within 30 days of the financial reconciliation of the Election.
- ✓ The fee charged will be for a single election. **Candidates participating in a run-off will need to submit a new candidate statement and pay the estimated fee if they wish to have a statement in the November run-off sample ballot.**
- ✓ The candidate statement should be typed on the attached form. Handwritten statements will not be accepted for publication. If you submit your statement on a CD or DVD, using Microsoft Word format, you will be given a \$50.00 discount. Attach a printed copy of your statement to the form provided and submit it with the CD or DVD. **The electronic and hard copies must match. Proofread your statement carefully BEFORE submitting it.** Statements will be printed as submitted. Errors in spelling, punctuation, grammar, or intent **WILL NOT BE CORRECTED**. If the electronic and hard copies do not match, the Elections Office will choose the version to be printed.

## Elections Code Section:

**13307.** (a) (1) Each candidate for nonpartisan elective office in any local agency, including any city, county, city and county, or district, may prepare a candidate's statement on an appropriate form provided by the **elections** official. The statement may include the name, age, and occupation of the candidate and a brief description, of no more than 200 words, of the candidate's education and qualifications expressed by the candidate himself or herself. However, the governing body of the local agency may authorize an increase in the limitations on words for the statement from 200 to 400 words. The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations.

(2) The statement authorized by this subdivision shall be filed in the office of the **elections** official when the candidate's nomination papers are returned for filing, if it is for a primary election, or for an election for offices for which there is no primary. The statement shall be filed in the office of the **elections** official no later than the 88th day before the election, if it is for an election for which nomination papers are not required to be filed. If a runoff election or general election occurs within 88 days of the primary or first election, the statement shall be filed with the **elections** official by the third day following the governing body's declaration of the results from the primary or first election.

(3) Except as provided in Section 13309, the statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. of the next working day after the close of the nomination period.

(b) The **elections** official shall send to each voter, together with the sample ballot, a voter's pamphlet which contains the written statements of each candidate that is prepared pursuant to this section. The statement of each candidate shall be printed in type of uniform size and darkness, and with uniform spacing. The **elections** official shall provide a Spanish translation to those candidates who wish to have one, and shall select a person to provide that translation from the list of approved Spanish language translators and interpreters of the superior court of the county or from an institution accredited by the Western Association of Schools and Colleges.

(c) The local agency may estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the federal Voting Rights Act of 1965, as amended. The local agency may require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the receipt for the payment shall include a written notice that the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the local agency is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the local agency may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the local agency which or the **elections** official who collected the estimated cost shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

(d) Nothing in this section shall be deemed to make any statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing or contained in the voter's pamphlet.

(e) Before the nominating period opens, the local agency for that election shall determine whether a charge shall be levied against that candidate for the candidate's statement sent to each voter. This decision shall not be revoked or modified after the seventh day prior to the opening of the nominating period. A written statement of the regulations with respect to charges for handling, packaging, and mailing shall be provided to each candidate or his or her representative at the time he or she picks up the nomination papers.

(f) For purposes of this section and Section 13310, the board of supervisors shall be deemed the governing body of judicial **elections**.