



SCHEDULE OF FEES AND CHARGES

Planning Division Permit Application Fees

Effective October 1, 2009

PLANNING DIVISION

Cost Recovery Permit Processing Estimates		Cap Estimate	Deposit Estimate	Amount
Application Assistance (2-hour minimum; applies to project)		No Cap	\$ 150.00	
Administrative Review Process				
Coastal Development Permit:	Minor Development	\$ 3,600.00	\$ 1,200.00	
	with environmental review (CEQA)	\$ 4,500.00	\$ 1,500.00	
	Determination of Status & Certificate of Compliance	\$ 1,725.00	\$ 575.00	
	Emergency Permit	No Cap	\$ 575.00	
	Lot Line Adjustment	\$ 3,000.00	\$ 1,000.00	
	Special Permit with environmental review (CEQA)	\$ 4,500.00	\$ 1,500.00	
	Preliminary Review	\$ 1,500.00	\$ 500.00	
Board of Supervisors Public Hearing				
	General Plan Petition	\$ 2,250.00	\$ 750.00	
	Joint Timber Management Plan Review	\$ 750.00	\$ 250.00	
Miscellaneous Fees				
	Conditions & Mitigation Monitoring	No Cap-Determined by project		
	Environmental Impact Report Preparation	No Cap-Determined by project		
	GIS & Map Data Request	No Cap	\$ 150.00	
Planning Commission Public Hearing				
	Coastal Development Permit with environmental review (CEQA)	\$ 5,250.00	\$ 1,750.00	
	Conditional Use Permit, Planned Unit Development, Variance			
	with environmental review (CEQA)	\$ 5,250.00	\$ 1,750.00	
	without environmental review (CEQA)	\$ 2,850.00	\$ 950.00	
	Lot Line Adjustments	\$ 5,520.00	\$ 1,750.00	
	Permit Modifications	Determined by project		
	Special Permit with environmental review (CEQA)	\$ 4,500.00	\$ 1,500.00	
	Subdivisions			
	Minor (4 parcels or less)	\$ 5,550.00	\$ 1,850.00	
	Major (more than 4 parcels)	\$ 6,750.00	\$ 2,250.00	
	Surface Mining Permit / Reclamation Plan Permit (including renewals)	\$ 6,750.00	\$ 2,250.00	
Planning Commission & Board of Supervisors Public Hearing				
	Agriculture Preserve Contracts & Cancellations	\$ 3,000.00	\$ 1,000.00	
	General Plan Amendment	\$ 8,250.00	\$ 2,750.00	
	Public Road Name Change	\$ 2,550.00	\$ 850.00	
	Zone Reclassification	\$ 8,250.00	\$ 2,750.00	
Flat Fee Permit Processing Fees			Fee	Amount
Administrative Review Process				
	Coastal Development Permit without environmental review (CEQA)		\$ 645.00	
	Inland Design Review		\$ 250.00	
	Special Permit without environmental review (CEQA)		\$ 835.00	
	Zone Boundary Interpretation		\$ 495.00	
Ministerial Permit / Agency Review				
	Cal Fire Timberland Exemption, Home Occupation Permit, Legal Document Review, Preliminary Plot Plan Review, Substantial Conformance Review, Timber Harvest Plan Background Check, Burn Down Letter		\$ 55.00	
	Information Request		\$ 75.00	
	Notice of Merger		\$ 111.00	
Miscellaneous Fees				
Addressing:	Assignments (max \$250 for 5 or more)		\$ 50.00	
	Change of Address		\$ 35.00	
	Verification of Address		\$ 20.00	
Invoice Appeal Fees:	Appeal to Director		\$ 80.00	
	Appeal to Board of Supervisors		\$ 270.00	
Map Printing [minimum charge + \$1.11 per linear foot over 2.5 feet]			\$ 3.05	
Notary Certificates			\$ 11.00	
Notice Sign			\$ 10.00	
Notices & Referrals Fees:	Per parcel per year		\$ 5.00	
	Special Handling		\$ 25 - 75.00	
On-Track Service			\$ 75.00	
Other Fees:	Cutten Traffic Reimbursement Fee		\$ 1,575.00	
	Tsunami Fee		\$ 325.00	
Technology Fee:	Administrative Review Permits		\$ 35.00	
	Public Hearing Review Permits		\$ 55.00	
Tentative Map Street Name Review			\$ 58.00	
User Fees:	Residential Development		\$ 240.00	
	Commercial Development		\$ 350.00	
	Industrial Development		\$ 650.00	
Vehicle Beach Use Permit			\$ 50.00	
Public Hearing Review				
	Appeal to Board of Supervisors		\$ 750.00	
	Board of Supervisors Hearing Notice		\$ 200.00	
	Board of Supervisors Ordinance Adoption Publication		\$ 285.00	
	Coastal Development Permit without environmental review (CEQA)		\$ 1,110.00	
	General Plan Conformance Review		\$ 250.00	
	Special Permit without environmental review (CEQA)		\$ 1,420.00	
Post Application Review				
	Administrative Extensions & Modifications		\$ 250.00	
	Conformance Review with Conditions [plus additional charges over one hour]		\$ 95.00	
	Performance Contracts		\$ 310.00	
	Public Hearing Extensions		\$ 650.00	
	Vacate Public Right of Way		\$ 310.00	

PLANNING DIVISION AMOUNT \$ _____

This schedule includes fees charged by the Planning Division and other reviewing agencies. Some application types are flat fee while others are subject to cost recovery under Fee Ordinance 2236. The deposit and cap estimates listed are used for typical applications and are based on an average. Different deposit amounts may be required for more complex projects. Most cost recovery applications are subject to a cap of three times the deposit estimate. Actual costs and processing time may be more or less than the estimate depending on application completeness and identification of technical or environmental issues by reviewing agencies.

----- OTHER DEPARTMENT REVIEWING FEES -----

Department	Fee/Deposit	Amount
Assessor		
Lot Line Adjustment & Mergers <i>[per request]</i>	\$ 70.00	_____
Map Revision Fee <i>[subdivisions per parcel/lot]</i>	\$ 99.00	_____
Parcel Page	\$ 4.52	_____
Parkland Appraisal (for Subdivision) <i>[additional charge over 1 hr is \$55/hr]</i>	\$ 105.50	_____
Building Division		
Review Fee <i>[per inspection]</i>	\$ 85.00	_____
Environmental Health Department		
Extensions <i>[.5 hr minimum]</i>	\$ 65.50	_____
Final Map Inspection	\$ 263.00	_____
Land Use Permits for commercial development	\$ 262.00	_____
Project Review <i>[additional charge over 1 hr is \$131/hr]</i> Subdivisions w/ community sewer, residential use permits, and some lot line adjustments	\$ 131.00	_____
Project Appeals	\$ 525.00	_____
Subdivisions / lot line adjustments with on-site sewage disposal	\$ 394.00	_____ x
County Counsel <i>[deposit listed based on per hour]</i>		
Administrative Review Process		
Administrative Coastal Development Permit	<i>deposit</i> \$ 119.00	_____
Certificate of Compliance / Determination of Status	<i>deposit</i> \$ 238.00	_____
Information Requests	<i>deposit</i> \$ 119.00	_____
Public Hearing Review Process		
Major Subdivision Review	<i>deposit</i> \$ 1,071.00	_____
Minor Subdivision Review	<i>deposit</i> \$ 536.00	_____
Projects requiring one public hearing	<i>deposit</i> \$ 536.00	_____
Projects requiring two public hearings	<i>deposit</i> \$ 1,071.00	_____
Post Application Review		
Administrative Extensions	<i>deposit</i> \$ 40.00	_____
Public Hearing Extensions	<i>deposit</i> \$ 119.00	_____
Appeal to Board of Supervisors	<i>deposit</i> \$ 476.00	_____
Public Works Department		
Base Project Review Fees <i>[highest base fee used for projects with multiple components]</i>		
Airport Land Use Commission Consistency Hearing	<i>deposit</i> \$2,500.00	_____
Agriculture Preserve Contract	\$ 99.00	_____
Certificate of Compliance	\$ 110.00	_____
Coastal Development Permit	\$ 116.00	_____
Conditional Use Permit	\$ 149.00	_____
Determination of Status	\$ 105.00	_____
General Plan Amendment / Petition	\$ 303.00	_____
Lot Line Adjustment	\$ 110.00	_____
Notice of Merger	\$ 83.00	_____
Preliminary Review <i>[actual costs, 1st two hours fee]</i>	<i>minimum deposit</i> \$ 50.00	_____
Reversion of Acreage	\$ 198.00	_____
Special Permit	\$ 154.00	_____
Subdivisions – Minor (4 parcels or less)	\$ 1,001.00	_____
Subdivisions – Minor with detention basin	<i>add</i> \$ 171.00	_____
Subdivisions – Minor with map waiver	<i>add</i> \$ 154.00	_____
Subdivisions – Major (5 parcels or more) <i>[actual cost + 45% overhead]</i>	<i>deposit</i> \$ 1,500.00	_____
Surface Mining Permit	\$ 110.00	_____
Variance	\$ 204.00	_____
Zone Reclassification	\$ 72.00	_____
Other Project Fees <i>[in addition to base project review fees]</i>		
Appeals	<i>deposit</i> \$ 240.00	_____
Archeological Review by Public Works Natural Resources Division	\$ 33.00	_____
Extensions – Subdivisions	\$ 55.00	_____
Extensions – All others	\$ 40.00	_____
Grading Plans <i>[actual Cost + 45% overhead]</i>	<i>deposit</i> \$ 500.00	_____
Legal Description Review <i>[each parcel]</i>	\$ 121.00	_____
Parking Plans & Drainage <i>[actual Cost + 45% overhead]</i>	<i>deposit</i> \$ 65.00	_____
Revised / Modified Plot Plan	\$ 149.00	_____
Revised Tentative Subdivision Map	\$ 248.00	_____

AMOUNT COLLECTED FOR OTHER DEPARTMENTS: _____

(From previous page) **PLANNING DIVISION AMOUNT:** _____

Receipt #:

Total Payable to Humboldt County Planning Division:

Fees Payable to Others

NCIC Archeological Review	<i>Payable to North Coastal Information Center</i>	\$ 75.00	_____
NWIC Archeological Review	<i>Payable to Sonoma State University</i>	\$ 75.00	_____

- ✓ **Applicant is responsible for paying 100% of the actual Planning Division permit costs up to the cap if applicable.**
- ✓ **Fees for other County of Humboldt Departments are collected at the time of application submittal.**
- ✓ **Additional charges may be required for administratively approved projects if a public hearing is requested.**
- ✓ **If processing costs exceed 80% of the deposit, an additional deposit will be required to continue application processing.**
- ✓ **Any portion of the deposit remaining over \$25 after processing costs will be refunded following application decision.**
- ✓ **Double fees are assessed for all projects started without required permits.**

Applicant Signature: _____

Date: _____