

**HUMBOLDT COUNTY PLANNING DIVISION
HOME OCCUPATION PERMIT**

The Humboldt County code defines a Home Occupation as any use which is customarily carried on within a dwelling by the inhabitants thereof and which is clearly incidental and secondary to the residential use of the dwelling, and which meets other criteria. The following questions will help us determine whether a Home Occupation Permit can be issued to you. If a Home Occupation Permit may not be approved, you are encouraged to contact the Planning Division at 268-3729 to discuss with Christian other options that may be available.

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Do any of the activities related to the Home Occupation that are conducted on the site occur outside of the dwelling including storage of supplies or products? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Do activities related to the occupation occupy more than 25% of the gross floor area of one floor of the dwelling? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Does the occupation require any additions, extensions or internal alterations or require any plumbing or electrical alterations to the dwelling? |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Is the occupation carried on by persons other than family members occupying the dwelling? |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Does the occupation involve sales of merchandise other than that produced on the premises or not directly related to and incidental to the occupation? |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Is the existence of the occupation evident in the external appearance of the dwelling or premises? |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Does the occupation involve use of equipment other than that customarily used in dwellings? |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Does the occupation create noise, smoke, odors, or other nuisances to a degree greater than is normal for the neighborhood? |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Does the occupation generate pedestrian or vehicular traffic beyond that which is normal for the neighborhood? |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Does the area designated for the home occupation have a separate access or private entrance specifically intended for the home occupation use? |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Is there more than one (1) motor vehicle, of no more than 3/4 ton, used in conjunction with the home occupation? |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Have you applied for a mobile business license with the Tax Collector? |

OVER

Assessors Parcel Number _____ - _____ - _____ Phone Number. _____

Name: _____

Address _____

Name of Business _____

Description of Business _____

Explanation of "Yes" answers _____

(use additional sheets if necessary)

If the answer is "No" to the above questions one through eleven and "Yes" to number 12, you qualify for a Home Occupation Permit. Please sign and return this form along with a ministerial review fee (currently \$55.00) with your **Mobile Business License** or mail this form and the review fee to the Planning Division (3015 H Street, Eureka CA 95501-4484) and we will complete the review process.

I have read and answered the questions and described my business to the best of my ability. I further agree to abide by the conditions for a Home Occupation as set forth in Section 313-56 or 314-50.1 of the Humboldt County Code.

Date: _____ Signature: _____

Please do not hesitate to call Christian Nielsen at Planning if you have any questions 268-3729. You can also check us out on the web at **www.co.humboldt.ca.us**