

Public Works Summary

Thomas K. Mattson, Public Works Director

Departmental Summary	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Adopted	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Departmental Revenues							
Attributable to Department	\$19,793,902	\$21,680,544	\$18,428,309	\$18,507,085	\$23,130,945	\$23,094,155	\$4,587,070
General Fund Support	2,864,761	3,115,654	(92,918)	1,757,898	2,530,859	2,287,229	529,332
(To)/From Non-GF Fund Balance	(2,126,730)	(1,355,609)	(786,866)	3,254,425	792,788	792,788	(2,461,637)
Grand Total Revenues	\$20,531,933	\$23,440,590	\$17,548,526	\$23,519,408	\$26,454,592	\$26,174,172	\$2,654,764
Expenditures							
Contracts	\$3,783,570	\$5,721,601	\$2,627,330	\$3,125,935	\$0	\$0	(\$3,125,935)
Salaries & Benefits	8,672,738	7,947,411	6,766,741	8,830,136	11,272,292	11,005,872	2,175,736
Supplies & Services	9,373,370	9,600,073	7,904,474	13,447,104	13,008,090	13,002,090	(445,014)
Other Charges	2,139,516	3,219,119	2,011,574	2,826,810	1,429,921	1,426,921	(1,399,889)
Fixed Assets	2,139,828	2,187,728	3,369,103	1,491,178	7,968,434	7,963,434	6,472,256
Expense Transfers	(14,102)	(21,017)	(2,550)	(12,465)	(4,400)	(4,400)	8,065
Operating Rev & Contribution	(5,562,987)	(5,214,324)	(5,128,145)	(6,189,291)	(7,219,745)	(7,219,745)	(1,030,454)
Total Expenditures	\$20,531,933	\$23,440,590	\$17,548,526	\$23,519,408	\$26,454,592	\$26,174,172	\$2,654,764
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Departmental Staffing	190.00	190.00	168.96	197.07	202.97	198.97	1.90

Public Works Summary

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The Public Works Department consists of the following budget groups:

Aviation

- 3530 381 Aviation
- 1490 170 Aviation Capital Projects
- 1820 170 Murray Field
- 1830 170 Rohnerville
- 1840 170 Garberville
- 1860 170 Dinsmore
- 1870 170 Kneeland
- 1880 170 Hoopa

Facility Management

- 1100 162 Building Maintenance
- 1100 170 Capital Projects
- 1100 171 Architect-Capital Projects

Fish and Game

- 1700 290 Fish & Game Advisory Committee

Fleet Services

- 3500 350 Motor Pool
- 3500 351 Motor Pool Reserve
- 3540 330 Equipment Maintenance

Land Use

- 1100 164 Public Works Business
- 1100 166 Public Woks Land Use
- 1200 322 Roads Land Use

Parks and Trails

- 1100 713 Parks & Recreation
- 1150 715 Bicycle & Trailways Program

Roads

- 1200 320 Roads Administration
- 1200 321 Roads Engineering
- 1200 325 Roads Maintenance
- 1200 331 Roads Natural Resources

Solid Waste

- 1100 438 Solid Waste

Transportation Services

- 1150 910 Transportation Services

Water Management

- 1100 251 Water Management

Mission

To provide services to the citizens of Humboldt County in a cooperative and responsive method within our available resources.

Goals

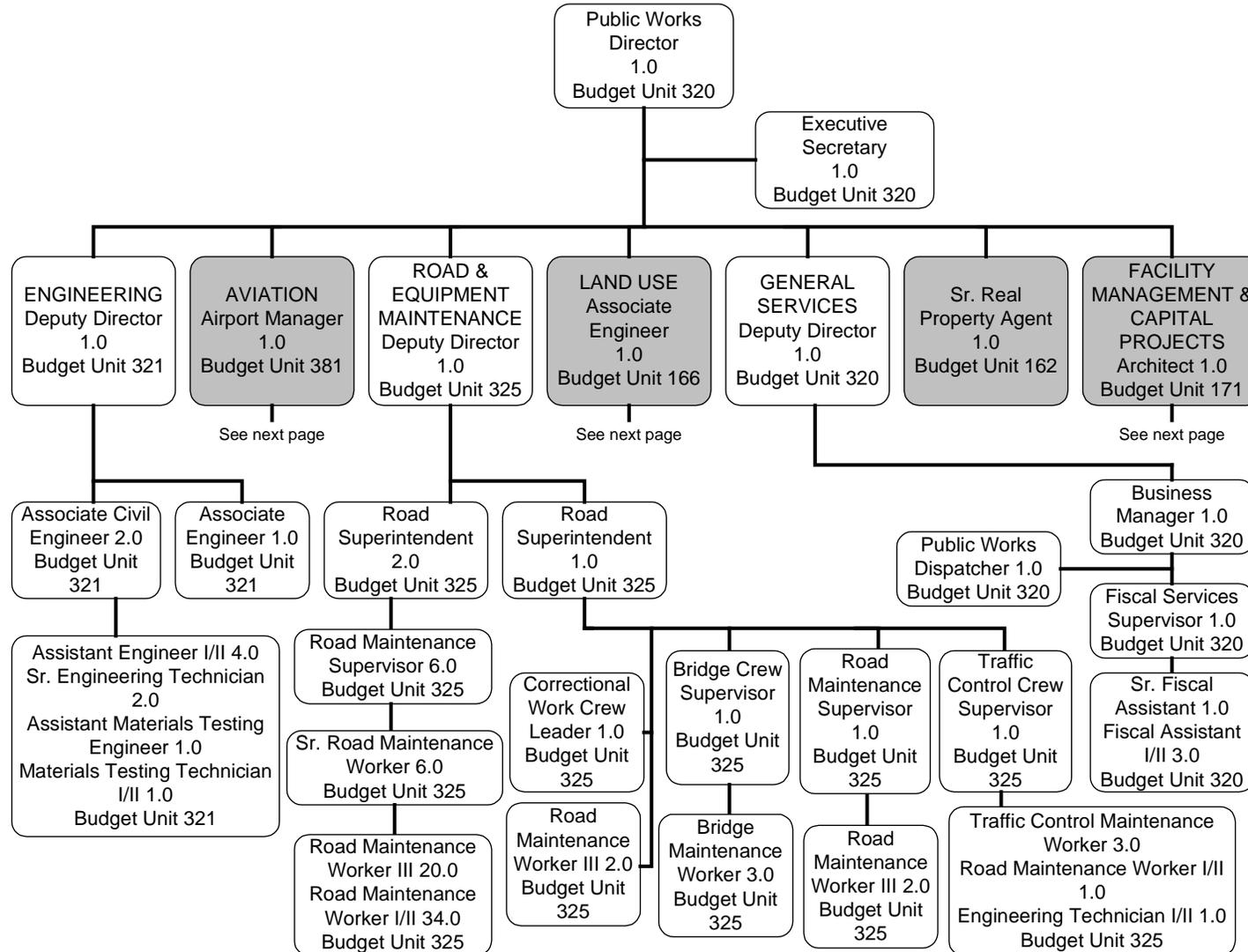
1. Review development standards to provide infrastructure for growth while minimizing costs.
2. Solicit and incorporate citizen input into project development for all Public Works facilities.
3. Provide a safe and well maintained transportation system by reducing accident rates and chip sealing 30 miles of road.
4. Maximize external funding such as grants and private funding.
5. Preserve a long-term, satisfied, safe workforce and working environment.

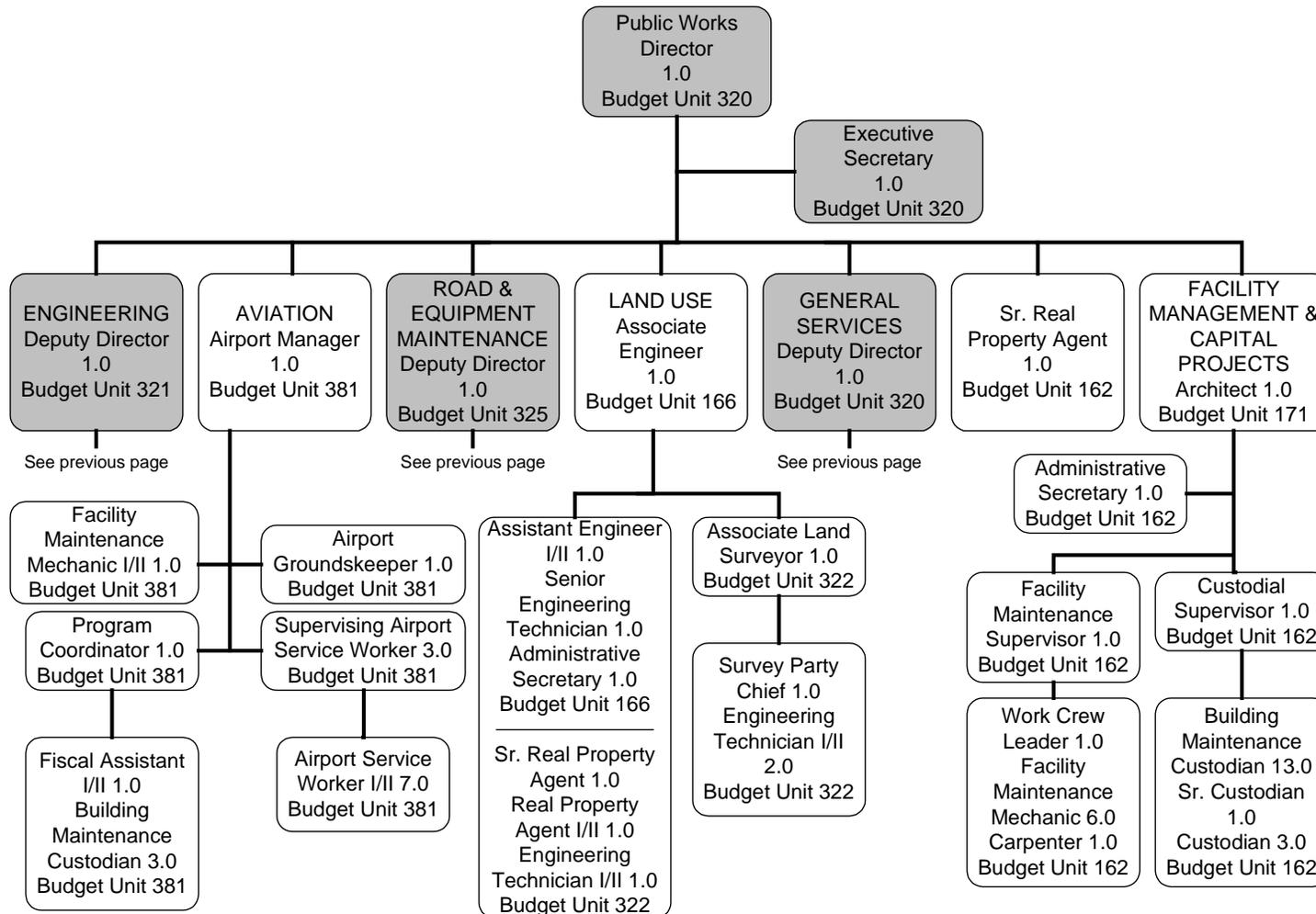
Performance Measures

1. <i>Description of Performance Measure:</i> Road chip seals		
<i>FY 2004-05 Actual</i>	<i>FY 2005-06 Estimate</i>	<i>FY 2006-07 Projected</i>
19.00	16.47	30.00
<i>Describe why this measure is important and/or what it tells us about the performance of this budget unit:</i> This is an indication of how well the County roads are maintained, the availability of funding for general maintenance, and the staffing of the road crew.		
2. <i>Description of Performance Measure:</i> Vehicular accident rates		
<i>FY 2004-05 Actual</i>	<i>FY 2005-06 Estimate</i>	<i>FY 2006-07 Projected</i>
576	350	
<i>Describe why this measure is important and/or what it tells us about the performance of this budget unit:</i> This is an indication of the safety of County roads, as well as the maintenance of the roadways.		

3. Description of Performance Measure: Project funding		
<i>FY 2004-05 Actual</i>	<i>FY 2005-06 Estimate</i>	<i>FY 2006-07 Projected</i>
12,559,953	16,714,514	19,541,616
<p><i>Describe why this measure is important and/or what it tells us about the performance of this budget unit:</i> This illustrates the ability of the department to secure funding for roads, bridges, parks and aviation projects. It also measures the ability of the department to complete projects. Funding not secured from outside sources reduces the ability of the department to effectively complete improvement projects.</p>		
4. Description of Performance Measure: Workforce injury rates		
<i>FY 2004-05 Actual</i>	<i>FY 2005-06 Estimate</i>	<i>FY 2006-07 Projected</i>
23	44	20
<p><i>Describe why this measure is important and/or what it tells us about the performance of this budget unit:</i> This defines the department's ability to provide a safe working environment through tools and training. It is also a measure of employee retention and worker's compensation costs.</p>		

Organizational Chart:





	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Revenues							
Use of Money & Property	\$318	\$4,744	\$7,144	\$10,906	\$4,800	\$4,800	(\$6,106)
Other Govt'l Agencies	1,108,528	244,194	755,848	1,044,962	6,172,550	6,172,550	5,127,588
(To)/From Non-GF Fund Balance	(147,698)	807,767	(176,994)	82,527	185,065	185,065	102,538
Total Revenues	\$961,149	\$1,057,616	\$585,998	\$1,138,395	\$6,362,415	\$6,362,415	\$5,224,020
Expenditures							
Salaries & Benefits	\$695,637	\$581,614	\$673,470	\$791,461	\$943,289	\$943,289	\$151,828
Supplies & Services	967,709	982,910	1,037,608	1,430,185	1,520,710	1,520,710	90,525
Other Charges	155,135	937,263	117,935	158,752	315,766	315,766	157,014
Fixed Assets	879,637	305,945	680,588	1,108,722	6,233,715	6,233,715	5,124,993
Operating Rev & Contribution	(1,736,969)	(1,750,116)	(1,923,603)	(2,350,725)	(2,651,065)	(2,651,065)	(300,340)
Total Expenditures	\$961,149	\$1,057,616	\$585,998	\$1,138,395	\$6,362,415	\$6,362,415	\$5,224,020
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Allocated Positions	17.00	17.00	17.00	18.00	18.00	18.00	0.00
Temporary (FTE)	N/A	N/A	1.03	0.51	0.50	0.50	(0.01)
Total Staffing	17.00	17.00	18.03	18.51	18.50	18.50	(0.01)

Purpose

This budget grouping provides for the Humboldt County regional air transportation system. The Aviation Division administers and maintains one FAR Part 139 certified commercial service airport and five general aviation airports. The Division is responsible for managing the airports in a manner that ensures aeronautical safety, the safety of the traveling public, continued air service, and complies with Federal, State and/or local aviation rules, regulations and advisories.

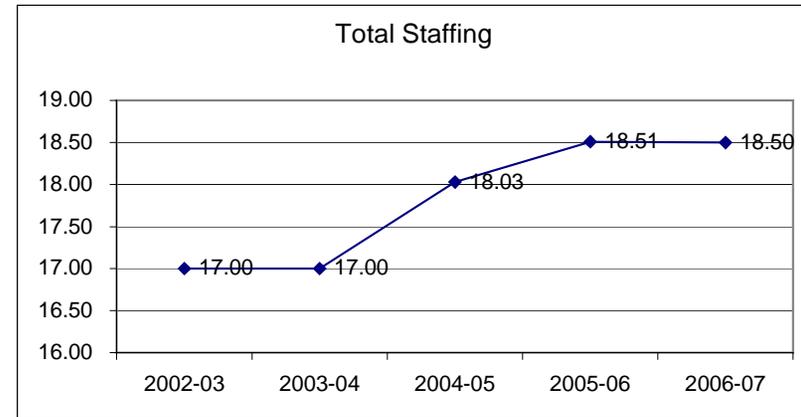
Mission

Provide for the safe and efficient operation of the regional airport system and deliver air transportation services to the various Humboldt County communities through efforts of a knowledgeable, conscientious, dedicated staff empowered by the public they serve.

Major Budget Changes

Salaries & Employee Benefits

- \$176,756 General salary and benefit adjustment.



- \$15,000 Increase in overtime to historic levels; anticipated reduction in FY 2005-06 was not realized due to flight scheduling.

Services & Supplies

- \$193,000 Increase in professional services due to new contract with Sheriff's Office for law enforcement services.
- \$159,385 Increase in fuel purchases for resale due to increased fuel costs.

Other Charges

- (\$115,000) Change in scope of Arcata Improvement Plan.

Aviation

Thomas K. Mattson, Public Works Director

- \$50,000 New grant for Passenger Facility Charge planning.

Fixed Assets

- \$3,000,000 Terminal remodel at Arcata
- \$2,500,000 New general aviation ramp at Arcata
- \$175,000 Environmental assessment at Murray Field
- \$100,000 Airfield safety upgrades and enhanced lighting
- \$67,850 Improvements and maintenance at Dinsmore
- \$60,000 Arcata runway/taxi-way rehabilitation and drainage improvements
- \$55,780 Improvements and maintenance at Kneeland
- \$50,000 Rohnerville runway/taxi-way rehabilitation and drainage improvements
- \$50,000 Paint and repair terminal and hangar at Murray Field
- \$45,000 Upgrades to nose-in hangar at Arcata
- \$35,000 Master plan updates
- \$32,500 Replacement of one fire truck

- \$29,050 Installation of safety fencing
- \$25,690 Improvements and maintenance at Rohnerville
- \$20,375 Improvements and maintenance at Garberville
- \$18,500 Reconstruction of runway at Dinsmore
- \$17,670 Improvements and maintenance at Murray Field
- \$7,500 Environmental assessment for Kneeland
- \$2,000 Upgrade weather equipment in airport office
- \$1,300 Replacement of one laptop computer
- \$500 Improvements and maintenance at Hoopa

Revenues

- \$1,349,750 Increase in local share of Passenger Facility Charges.
- \$1,320,000 Increase in Airport Improvement Program grant for terminal.
- (\$265,750) End of Kneeland grant.
- \$220,565 Increase in sales of fuel due to higher prices.

Aviation

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- \$193,000 Transportation Security Administration reimbursement for security contract with Sheriff's Office.
- \$133,950 Increase in Airport Improvement Program grant for Murray Field.
- (\$106,800) Decrease in Airport Improvement Program grant for Arcata planning.
- (\$93,500) Decrease in Airport Improvement Program grant for Master Plan update.
- \$90,000 Increase in revenue from rental of terminal space.
- (\$87,500) Decrease in Airport Improvement Program grant for Rohnerville.

Program Discussion

This program provides for the Humboldt County regional air transportation system. The Aviation Division administers and maintains one FAR Part 139 certified commercial service airport and five general aviation airports. The Division is responsible for managing the airports in a manner that ensures aeronautical safety, the safety of the traveling public, and continued air service, and complies with Federal, State and/or local aviation rules, regulations and advisories.

3530-381 Aviation

This Division spearheads the planning of future airport needs and projects. It manages a combination of approximately 200 formal airport contracts, agreements, and permits for six airports. The Division provides maintenance and Aircraft Rescue and Fire Fighting services at the various airports, as well as certified weather observers to augment the Automated Weather Observation System at the Arcata/Eureka Airport and fueling services at three airports. Federal Airport Improvement Program (AIP) grants, Passenger Facility Charges (PFC), and California Aid to Airports programs are initiated and regulated by the Aviation Division. Total appropriations for this budget unit are \$2,653,065.

For FY 2006-07, the Aviation Division is holding three positions vacant. The salary savings expected to be generated will be applied against costs for three retirements anticipated during the fiscal year.

1490-170 Aviation Capital Projects

This budget unit funds various Aviation Capital Projects as recommended by the Aviation Division and approved by the Board of Supervisors and/or Federal Aviation Administration (FAA). These projects are primarily funded by the FAA through Airport Improvement Program (AIP) grants and Passenger Facility Charges (PFC). Total appropriations for this budget unit are \$6,122,550.

1820-170 Murray Field

This budget unit provides funding for operational and maintenance costs, such as mowing, paving, fencing and lighting at the Murray Field Airport through the California Aid to Airports Program (CAAP). Total appropriations are \$17,670.

1830-170 Rohnerville

This budget unit provides funding for operational and maintenance costs, such as mowing, paving, fencing and lighting at the Rohnerville Airport through the California Aid to Airports Program (CAAP). Total appropriations are \$15,490.

1840-170 Garberville

This budget unit provides funding for operational and maintenance costs, such as mowing, paving, fencing and lighting at the Garberville Airport through the California Aid to Airports Program (CAAP). Total appropriations are \$10,175.

1860-170 Dinsmore

This budget unit provides funding for operational and maintenance costs, such as mowing, paving, fencing and lighting at the Dinsmore Airport through the California Aid to Airports Program (CAAP). Total appropriations are \$56,850.

1870-170 Kneeland

This budget unit provides funding for operational and maintenance costs, such as mowing, paving, fencing and lighting at the Kneeland Airport through the California Aid to Airports Program (CAAP). Total appropriations are \$44,780.

1880-170 Hoopa

This budget unit was set up to provide CAAP funds for the Hoopa Airport. The County lease of the Hoopa Airport expired in 1991. Funds were retained while options for operation of the airport were explored. The remaining CAAP funds have been returned to the State and accrued interest is being utilized for operations and maintenance of the County airport system. The fund should be closed at the end of FY 2006-07. Total appropriations are \$300.

2005-06 Accomplishments

1. Achieved 110,400 enplanements for 2005, which reflects the highest passenger numbers Humboldt County has experienced since air service began in 1947.
2. Implemented two new Passenger Facility Programs to facilitate current and future airport projects.
3. Completed four FAA AIP grant design/construction projects. A storm water drainage system was installed at Dinsmore Airport, the runway at Kneeland Airport

Aviation

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was rehabilitated, security fencing and gates were installed at Rohnerville Airport, and existing fencing and gates at Murray Filed Airport were upgraded.

4. Upgraded the accounts receivable program. The new system includes a tracking system with an aging sheet to ensure that all receivables are current and paying the correct amounts when fees change.
5. Constructed and implemented an automated card self-fueling system at the Garberville airport.

2006-07 Objectives

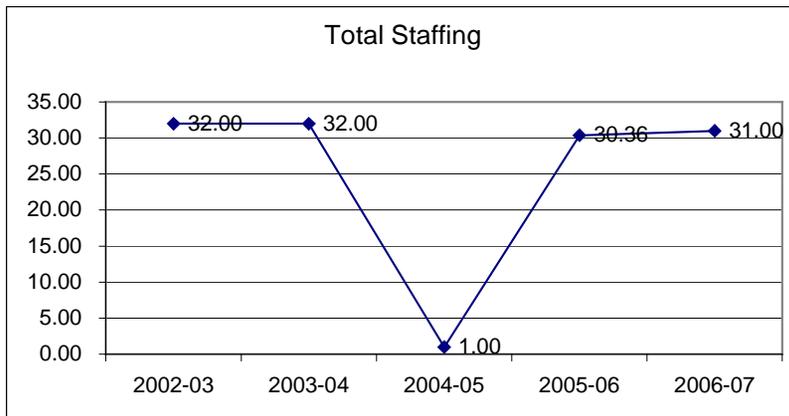
1. To provide airport facilities that meet the needs of the airlines, passengers, aircraft owners, and tenants and the communities of Humboldt County.

2. To ensure that airport users pay equitably for use of County airport facilities in order to effectively keep revenues and operational costs balanced.
3. To provide staff training that meets FAA and TSA requirements for Airport Rescue and Fire Fighting, Security Identification Display Area, and Fueling. Implement required annual emergency tabletop or live drills for FAR Part 139 Airport Operations Program and the TSA 1542 Security Program.
4. To utilize various grants to enhance airport facilities and balance the associated sponsor match through the Passenger Facility Charge Program.
5. To plan addition of hangars to the airport system following the completion of the Airport Master Plan updates.

1100 - General Fund	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Revenues							
Use of Money & Property	\$135	\$160	\$0	\$0	\$0	\$0	\$0
Other Gov't Agencies	63,385	19,527	0	0	0	0	0
Charges for Services	193,739	173,738	87,076	180,909	292,442	292,442	111,533
Other Revenues	229,145	969,995	2,584,162	241,274	118,700	118,700	(122,574)
General Fund Support	2,474,484	2,947,273	(290,568)	1,581,800	2,042,093	1,892,340	310,540
Total Revenues	\$2,960,888	\$4,110,692	\$2,380,670	\$2,003,983	\$2,453,235	\$2,303,482	\$299,499
Expenditures							
Salaries & Benefits	\$1,245,755	\$1,259,564	\$90,419	\$1,378,333	\$1,767,893	\$1,618,140	\$239,807
Supplies & Services	1,180,900	1,118,470	2,356	347,654	328,896	328,896	(18,758)
Other Charges	9,417	10,966	3,452	23,015	25,887	25,887	2,872
Fixed Assets	538,918	1,742,709	2,286,994	267,446	334,959	334,959	67,513
Expense Transfer	(14,102)	(21,017)	(2,550)	(12,465)	(4,400)	(4,400)	8,065
Total Expenditures	\$2,960,888	\$4,110,692	\$2,380,670	\$2,003,983	\$2,453,235	\$2,303,482	\$299,499
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Allocated Positions	32.00	32.00	1.00	30.00	34.00	31.00	1.00
Temporary (FTE)	N/A	N/A	0.00	0.36	0.00	0.00	(0.36)
Total Staffing	32.00	32.00	1.00	30.36	34.00	31.00	0.64

Purpose

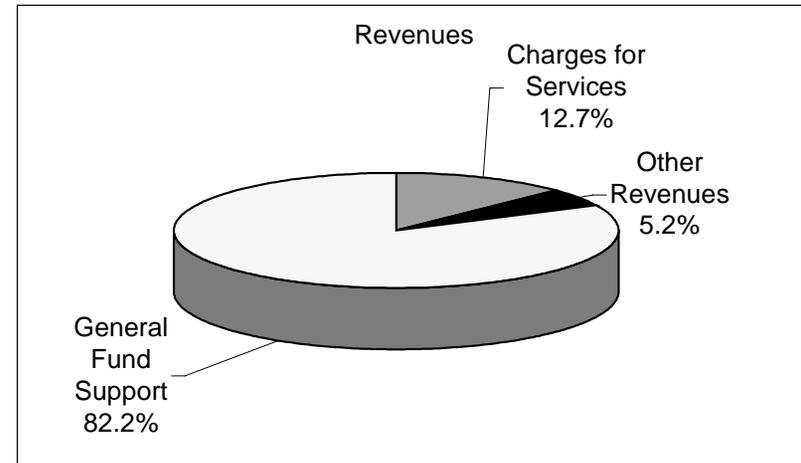
The purpose of Facility Management is to plan, design, maintain and manage County facilities so that they meet user needs and provide a safe, healthy and esthetically pleasing environment, and to do this in a sensible, cost effective manner.



Major Budget Changes

Salaries & Employee Benefits

- \$170,329 General salary and benefit adjustment.
- \$77,542 Addition of one Associate Engineer position.



- (\$9,750) Elimination of extra help and tool allowances.

Fixed Assets

- \$125,000 Deferred maintenance projects:
 - Clean Jail exterior and refinish security screens (\$50,000)
 - Re-roof Courthouse Unit B (\$30,000)
 - Replace fresh air intake units on Courthouse roof (\$25,000)
 - Repair Jail chillers (\$20,000)
- \$118,500 Remaining work on Community Development remodel
- \$91,459 Reserve for small repairs and emergency projects

Revenues

- \$68,500 Increase in transfer from Planning Trust for completion of remodeling.
- \$58,142 Increase in chargeback revenue for architectural services due to second project manager position.
- \$50,000 New revenue for reimbursable capital projects.

Program Discussion

Services provided by Facility Management are essential to the functioning of the County. This budget grouping provides services to all County departments and is responsible for real property management, building maintenance, custodial services and capital project design and management.

Building Maintenance provides mechanical, heating, ventilation and air conditioning (HVAC), plumbing, electrical, carpentry remodeling, landscape maintenance, and custodial services for 63 County owned or leased facilities. These range from 24/7 operations to 5 days per week operations. The facilities are located in Eureka, Arcata, Fortuna, Garberville, and Willow Creek. Real Property Management negotiates and maintains records of County lease agreements and provides for repairs and maintenance of leased properties.

The County Architect provides building construction contracting, management and inspection services. This work includes feasibility and cost estimate studies for proposed building projects, developing program requirements, preparing reports and recommendations, coordinating design work, preparing construction documents, managing consultants, receiving and evaluating bids, construction awarding recommendations and construction administration.

1100-162 Building Maintenance

The purpose of building maintenance is to provide a safe, comfortable work environment for County employees and to maintain County facilities to the highest standards possible with the available resources. The goal of the real property manager is to provide, manage and maintain lease arrangements that meet the needs of the County and are cost effective. Total expenditures for this budget unit are \$1,778,236.

1100-170 Capital Projects

The purpose of capital projects is to provide funding for capital (construction) improvements to facilities within the County's inventory that includes some leased facilities. Total expenditures for FY 2006-07 are \$334,959, which includes \$125,000 to address some of the most pressing deferred maintenance needs among County facilities.

1100-171 Architect

The purpose of the County Architect is to design and construct capital projects that meet the needs and requirements of County departments and their programs. The primary goal of the Architect is satisfaction of these customers within the existing budget constraints. Total expenditures of \$190,287 include the addition of a second staff position to this Division. This project manager will assist the Architect in keeping track of myriad planning and construction projects throughout the County, including those funded by the new Center for Facility Advancement.

Unfunded Supplemental/Restoration Funding Requests

There are three additional requests that are not funded for this budget grouping, in the amount of \$149,753.

The first request, in the amount of \$4,292, would have funded upgrades to various custodial positions. This is a service enhancement, but appears to be a cost-effective means of increasing staff productivity. Upon further discussion, the Department is going to try to accommodate this expense within its existing budget, possibly by holding one position vacant for a period of time and using the savings generated to upgrade positions that become vacant through anticipated retirements.

The second request, totaling \$60,130, was to add a Senior Facility Maintenance Mechanic position. The Facility

Maintenance Superintendent position was eliminated in FY 2003-04. This request would restore the deleted position at a lower classification.

The new position would provide supervisory back up to the Facility Maintenance Supervisor while adding skilled working assistance to the staff. The Senior Facility Maintenance Mechanic could make routine decisions in the absence of the supervisor, arrange short range work schedules for staff, provide work instructions and directions to staff, and help staff with work as necessary. The new position would allow the Facility Maintenance Supervisor to perform other duties such as arrange outside vendor agreements, long range project scheduling, proposed project analyses, employee evaluations, paper work and disciplinary issues.

The final request, in the amount of \$85,331, would have restored two positions disallocated in FY 2002-03.

2005-06 Accomplishments

1. Started standardized facility list to develop mid range and long range needs analysis for achievable improvements on existing County facilities.
2. Implemented the Facility Management module in the Public Works Cost Accounting Management System (CAMS) to provide computerized work orders and the ability to track and run reports on costs by building.

Facility Management

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3. Helped the Health and Human Services Department with plans for numerous modifications to leased buildings.
4. Completed numerous design and construction projects for a variety of departments.

2006-07 Objectives

1. To refine the capital improvement program and develop plans to catch up with deferred maintenance issues and allow routine maintenance to protect and mitigate further damage to County facilities and personal property. Include minimization of long-term maintenance as a design consideration in future projects.

2. To refine Facility Management project procedures to demonstrate ability to accomplish projects efficiently and effectively.
3. To continue to provide and manage building maintenance and custodial services to County owned and leased facilities, which includes maintaining correspondence with multiple landlords for leased facility.
4. To determine training needs and certification requirements for services provided by staff and implement enhanced safety training program.
5. To continue to review, rearrange and change the organizational structure of Facility Management to better utilize staff and maximize efficiency.

1700 - Fish & Game Fund	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Revenues							
Fines, Forfeits & Penalties	\$7,269	\$5,270	\$4,269	\$12,781	\$15,000	\$15,000	\$2,219
Use of Money & Property	571	199	91	279	100	100	(179)
General Fund Support	0	0	0	0	0	0	0
Total Revenues	\$7,840	\$5,469	\$4,360	\$13,060	\$15,100	\$15,100	\$2,040
Expenditures							
Supplies & Services	\$19,566	\$9,609	\$6,542	\$3,240	\$11,000	\$11,000	\$7,760
Total Expenditures	\$19,566	\$9,609	\$6,542	\$3,240	\$11,000	\$11,000	\$7,760
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Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Temporary (FTE)	N/A	N/A	0.00	0.00	0.00	0.00	0.00
Total Staffing	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Purpose

The purpose of this budget unit is to function as both the support unit for the Fish and Game Advisory Committee and the funding source for its grant program. Grants are awarded after recommendation of the Committee and approval by the Board of Supervisors.

Major Budget Changes

Services & Supplies

- \$8,000 Restoration of special departmental expense for local grant program.

Revenues

- \$10,000 Increase in revenue from fines for Fish & Game violations.

Program Discussion

Grants are awarded to groups and individuals who submit proposals to the Fish & Game Advisory Committee for projects that will benefit priority County fish and wildlife species. The awards are made after recommendation of the Committee and approval of the Board of Supervisors.

The Committee was unable to award any grants in FY 2005-06 due to the drop in revenue over the previous four years. However, revenues from fines and forfeitures increased significantly during FY 2005-06. The Committee will again be able to award grants in FY 2006-07.

2005-06 Accomplishments

1. Resolved outstanding grants from prior years, releasing approximately \$4,500 that can be awarded in the future.
2. Increased fines and forfeitures revenue significantly over the prior four years.

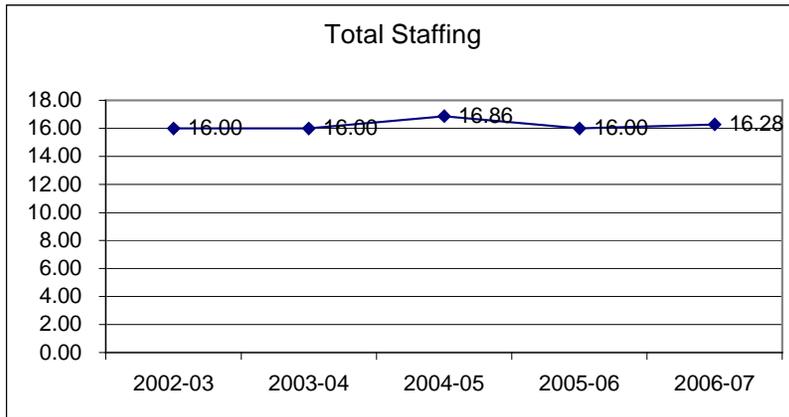
2006-07 Objectives

1. To resume awarding grants.
2. To set a two-year limit on the time allowed to spend the grants, and follow up on non-expended funds.

	2002-03	2003-04	2004-05	2005-06	2006-07	2006-07	Increase/ (Decrease)
	Actual	Actual	Actual	Actual	Request	Adopted	
Revenues							
Use of Money & Property	\$0	\$61,702	\$48,079	\$32,956	\$0	\$0	(\$32,956)
Other Gov't Agencies	2,143	0	461	0	0	0	0
Charges for Services	0	852,182	0	0	0	0	0
Other Revenues	0	0	0	14,083	0	0	0
Interest Revenue	105,113	5,323	0	22,084	32,500	32,500	10,416
Working Capital	87	(153)	0	0	0	0	0
(To)/From Non-GF Fund Balance	(853,402)	(1,530,146)	(138,666)	156,268	(1,576,792)	(1,576,792)	(1,733,060)
Total Revenues	(\$746,060)	(\$611,091)	(\$90,126)	\$225,390	(\$1,544,292)	(\$1,544,292)	(\$1,755,599)
Expenditures							
Salaries & Benefits	\$768,792	\$731,525	\$693,725	\$810,101	\$955,103	\$955,103	\$145,002
Supplies & Services	1,647,127	1,710,838	1,933,232	2,341,808	2,224,241	2,224,241	(117,567)
Other Charges	196,553	410,754	244,543	902,728	(1,431,716)	(1,431,716)	(2,334,444)
Fixed Assets	467,486	0	242,916	9,320	1,276,760	1,276,760	5,115,327
Operating Rev & Contribution	(3,826,018)	(3,464,208)	(3,204,542)	(3,838,567)	(4,568,680)	(4,568,680)	(4,794,070)
Total Expenditures	(\$746,060)	(\$611,091)	(\$90,126)	\$225,390	(\$1,544,292)	(\$1,544,292)	(\$1,985,753)
Staffing							
Allocated Positions	16.00	16.00	16.00	16.00	16.00	16.00	0.00
Temporary (FTE)	N/A	N/A	0.86	0.00	0.28	0.28	0.28
Total Staffing	16.00	16.00	16.86	16.00	16.28	16.28	0.28

Purpose

The purpose of Fleet Services is to provide competitive procurement, maintenance and disposal of fleet vehicles and road construction equipment to ensure safe operating equipment and customer satisfaction.



Major Budget Changes

Salaries & Employee Benefits

- \$166,430 General salary and benefit adjustment.
- \$5,800 Extra help for employment of work-study student.

- \$1,400 Increase in overtime due to employee leaves.

Services & Supplies

- \$200,000 Increase in anticipated fuel expenditures.
- (\$68,205) Decrease in professional and special services for cleanup of underground fuel tanks.
- \$45,000 Increase in equipment maintenance expense due to increasing outside repair costs.
- \$25,000 Increase in parts expense.

Other Charges

- (\$1,652,899) Repayment of loan to General Fund.
- (\$635,275) Elimination of one-time excess depreciation refund.

Fixed Assets

- \$1,132,500 Replacement of 49 vehicles
- \$226,500 Replacement of two brush cutters
- \$94,000 Replacement of one loader/backhoe

Fleet Services

Thomas K. Mattson, Public Works Director

- \$50,260 Replacement of 10 pieces of various equipment
- 46,500 Purchase of one heavy equipment lift
- \$11,000 Replacement of one boat

Revenues

- \$799,632 Reinstatement of charges for depreciation in Motor Pool Reserve; removal of fully-depreciated equipment in Equipment Maintenance.
- \$739,021 Increase in charges for services due to rising costs, particularly for fuel.
- (\$140,246) Decrease in reimbursables and contributions for work done for other agencies, including underground tank cleanup.

Program Discussion

Fleet Services manages the rolling stock of the County: 347 fleet vehicles and 120 pieces of heavy equipment. This fleet serves all County departments and some outside agencies with vehicles and repair and maintenance services. The heavy equipment, plus approximately 100 pieces of support equipment, primarily serves the Road department. The heavy equipment shop also maintains and repairs equipment, and manages a storehouse of parts.

County of Humboldt 2006-07 Budget

Due to the cyclical nature of vehicle purchases, a larger than usual amount of vehicles will be replaced in FY 2006-07. Associated cost increases, primarily driven by the rising cost of fuel, will be reflected in higher usage rates.

The collection of depreciation and replacement on the motor pool vehicles has been suspended for the past two years. FY 2006-07 will see the reinstatement of depreciation charges by use, but not replacement charges.

The California Air Resources Board is proposing a “Diesel Particulate Matter Control Measure for On-Road Diesel-Fueled Fleet Vehicles Owned and Operated by Public Fleets and Utilities.” This measure is scheduled to take effect at the end of 2006. The regulation will require retrofits of some diesel trucks and the replacement of others. The proposal has not been finalized and could contain changes that would postpone the implementation dates for Humboldt County. The use of more expensive ultra-low sulfur diesel will also be necessary. This will substantially raise the operating costs of road maintenance equipment.

The volatility in the price of fuel continues to be a major budget item which is difficult to accurately estimate. The budget for fuel this year is \$600,000 for the Motor Pool and \$550,000 for Heavy Equipment. Unforeseen changes in domestic and foreign production can substantially change these figures.

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Fleet Services

Thomas K. Mattson, Public Works Director

3540-330 Equipment Maintenance

Equipment Maintenance is an internal service fund that primarily serves the Road department. It manages 120 pieces of heavy equipment and about 100 pieces of support equipment. Rising fuel prices combined with the potential for new diesel requirements have increased fuel costs by 37.5%. Total expenditures for FY 2006-07 are \$2,407,793 (includes \$414,510 in fixed assets), a decrease of \$324,734 from FY 2005-06.

3500-350 Motor Pool Operating

The Motor Pool currently maintains 347 fleet vehicles serving the transportation needs of approximately 40 departments and outside government agencies. Total appropriations: \$1,444,302, an increase of \$116,793 from FY 2005-06.

3500-351 Motor Pool Reserve

This budget unit is the Motor Pool Reserve. It collects annual depreciation which funds the purchase of new vehicles. This year includes the payback of a loan to the General Fund and Library made in FY 2003-04 in the amount of \$1,670,207. Total vehicle expenditures in FY 2006-07 will be \$1,132,500, an increase of \$654,268 from FY 2005-06.

2005-06 Accomplishments

1. Maintained and expanded training for employees including industry certification of the automotive

technicians, equipment repair technicians, tire specialist and parts personnel.

2. Expanded operations capabilities by upgrading the testing and diagnostic equipment.
3. Continued to meet the vehicle transportation demands for all County departments.
4. Continued to meet the equipment needs of the Road department with shrinking resources.

2006-07 Objectives

1. To work toward minimizing “down-time” and maximizing utilization of the Motor Pool fleet by County departments in order to maintain or minimize expansion of the fleet.
2. To continue the ISF equipment replacement program to ensure that our construction equipment is replaced in a systematic method that maintains a safe equipment fleet in a cost effective manner.
3. To continue and expand training programs for employees in both the Motor Pool and heavy equipment shops, including certifications and upgrades of shop capabilities through improved test and diagnostic equipment.

4. To provide the best customer service possible including

clean, safe transportation at the lowest possible cost.

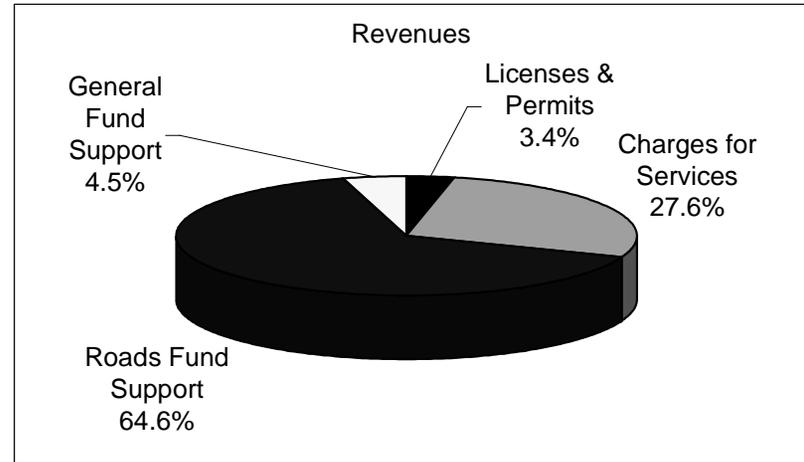
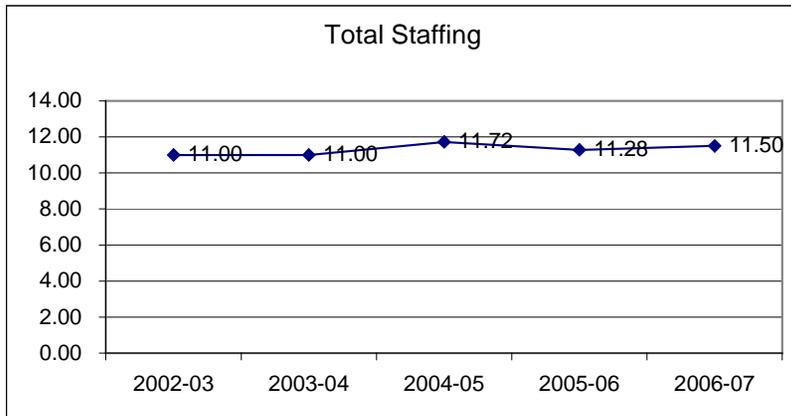


	2002-03	2003-04	2004-05	2005-06	2006-07	2006-07	Increase/ (Decrease)
	Actual	Actual	Actual	Actual	Request	Adopted	
Revenues							
Licenses & Permits	\$109,487	\$56,064	\$56,550	\$68,666	\$62,100	\$62,100	(\$6,566)
Charges for Services	459,354	437,907	478,425	540,055	543,290	506,500	(33,555)
Other Revenues	1,739	2,313	1,251	15,228	0	0	(15,228)
Roads Fund Support	332,456	449,543	304,633	396,004	1,186,656	1,186,656	790,652
General Fund Support	118,032	25,760	40,176	52,829	99,059	81,796	28,967
Total Revenues	\$1,021,068	\$971,586	\$881,035	\$1,072,782	\$1,891,105	\$1,837,052	\$764,270
Expenditures							
Salaries & Benefits	\$707,728	\$624,631	\$616,485	\$689,095	\$863,416	\$814,363	\$125,268
Supplies & Services	60,791	60,767	57,271	122,450	108,345	108,345	(14,105)
Other Charges	252,549	286,187	207,279	261,237	914,344	914,344	653,107
Fixed Assets	0	0	0	0	5,000	0	0
Total Expenditures	\$1,021,068	\$971,586	\$881,035	\$1,072,782	\$1,891,105	\$1,837,052	\$764,270
<hr/>							
Allocated Positions	11.00	11.00	11.00	11.00	11.00	11.00	0.00
Temporary (FTE)	N/A	N/A	0.72	0.28	0.50	0.50	0.22
Total Staffing	11.00	11.00	11.72	11.28	11.50	11.50	0.22

Purpose

Land Use ensures that proposed development projects will not adversely affect the operation and maintenance of County maintained facilities, including but not limited to roads, drainage systems, parks, public access trails, and airports. The Division establishes requirements to ensure that new development has road and drainage facilities that are appropriate for the proposed use as well as the ultimate build-out of an area.

The Division also fulfills the duties of the County Surveyor. The checking and approval of subdivision maps and Records of Survey are mandated by Humboldt County Code, Subdivision Map Act, and Land Surveyors Act.



Major Budget Changes

Salaries & Employee Benefits

- \$117,952 General salary and benefit adjustment.

Other Charges

- \$645,000 Increase in right of way purchases to provide for road expansion.

Revenues

- \$13,500 Increase in subdivision inspection deposits due to increased construction activity.

- \$7,500 Increase in map checking fees due to increased construction activity.

Program Discussion

Land Use is responsible for review, administration and inspection of improvements required for land use projects. This budget group provides right of way and land acquisition services for construction and maintenance projects, manages County owned property, maintains records, acquires agreements for borrow sites, researches right of way records, investigates complaints, and assists other divisions as needed. This budget group is also responsible for management and issuance of permits for activities by non-County entities within the public maintained road system, such as encroachment permits for private and public utility companies, parades and special events, and transportation permits for oversize and overweight vehicles.

1100-164 Public Works Business

This budget unit provides funding for staff time spent on historical and archaeological review of development projects, activities related to undergrounding of utilities, and county wide weed and beach management. Total expenditures for this budget unit are \$17,921.

1100-166 Public Works Land Use

Referrals are sent from the Community Development Department to the Department of Public Works pertaining to
County of Humboldt 2006-07 Budget

land use. These referrals generally result in development projects, such as residential subdivision, apartment complexes, and shopping centers with roads, drainage and associated improvements. The purpose of this budget unit is to ensure that these projects are designed and built to meet all applicable County policies and codes as well as State and Federal requirements. Total expenditures for this budget unit are \$399,375.

1200-322 Roads Land Use

The purpose of the budget unit is to provide survey and right of way services that meet State and Federal regulations, specifically Streets and Highways Code. This unit also insures that activities by non-County entities within the public maintained road system do not negatively impact infrastructure or users. Total expenditures for this budget unit are \$1,419,756.

Unfunded Supplemental/Restoration Funding Requests

In addition to the base funding provided herein, the Department submitted three supplemental requests on behalf of this budget grouping. These three requests, with a net cost of \$17,263, were not funded.

The first request, in the amount of \$7,263, was to eliminate the salary savings from holding a position in budget unit 166 vacant. This \$29,053 cost is expected to be partially offset by additional revenue of \$21,790 because the position could

increase the output of inspections and associated fee revenue. The second request, at a cost of \$20,000 with offsetting revenue of \$15,000, would provide for the reclassification of various positions. The requests were not recommended for funding due to pending analysis of proper staffing for the Land Use Division.

The final request, in the amount of \$5,000, was for upgrades to computer equipment. The Department is encouraged to direct this request to the Center for Technology Advancement.

2005-06 Accomplishments

1. Prepared draft guidelines for the installation of speed humps on County Roads; prepared draft details for the construction of driveway aprons that comply with Federal ADA law; and prepared draft guidelines for the preparation of drainage studies.
2. Implemented an Excel spreadsheet to track projects. This is an interim measure while the Division works with the Community Development Services Department's reorganization to develop an inter-department project tracking system.
3. Updated and negotiated numerous leases, avigation easements and over-flight easements.
4. Provided survey and right of way services for road improvements, culvert replacements, levee

maintenance, parks and numerous storm damage projects.

5. Started time study to analyze the cost of providing services for development projects.

2006-07 Objectives

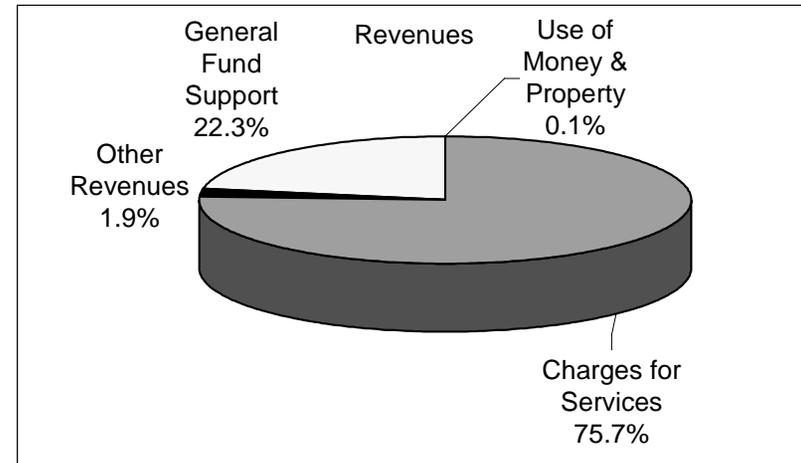
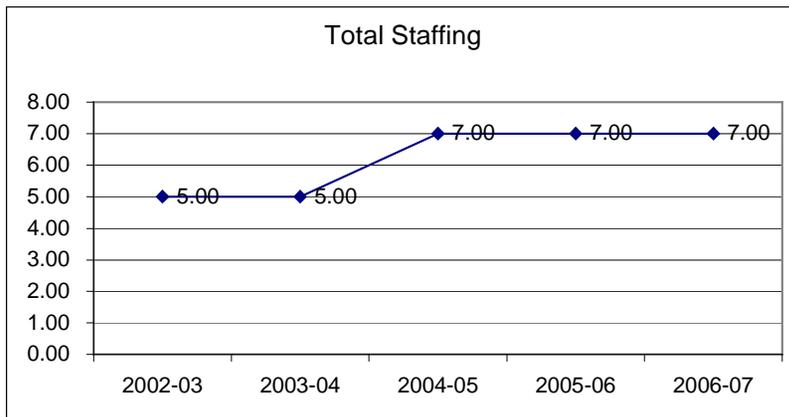
1. To continue the process of reviewing and updating Land Use Division standards and policies that apply to development projects.
2. To computerize the tracking system associated with Airport facilities and continue on-going efforts to expedite land use referrals, construction plan review, and permit applications.
3. To review Land Use organizational structure to ensure that the number and classification of positions are appropriate for the existing and forecasted amount and type of work performed.
4. To provide survey and right of way services for various projects within the time frame and budget programmed by the Engineering and Maintenance divisions.
5. To update fee schedule to ensure accurate fees for services provided.

	2002-03	2003-04	2004-05	2005-06	2006-07	2006-07	Increase/ (Decrease)
	Actual	Actual	Actual	Actual	Request	Adopted	
Revenues							
Licenses & Permits	\$259	\$149	\$143	\$652	\$200	\$200	(\$452)
Use of Money & Property	205	1,076	938	1,504	500	500	(1,004)
Other Gov't Agencies	53,678	122,102	7,754	35,590	0	0	(35,590)
Charges for Services	467,925	364,060	327,569	341,028	469,500	469,500	128,472
Other Revenues	28,771	44,106	140,195	8,990	11,500	11,500	2,510
(To)/From Non-GF Fund Balance	35,686	(28,031)	44,905	43,484	0	0	(43,484)
General Fund Support	208,542	81,699	143,310	145,445	214,807	138,193	(7,252)
Total Revenues	\$795,066	\$585,162	\$664,815	\$576,694	\$696,507	\$619,893	\$43,199
Expenditures							
Salaries & Benefits	\$259,526	\$283,786	\$284,368	\$302,943	\$373,801	\$306,187	\$3,244
Supplies & Services	167,091	117,477	157,181	156,513	166,248	160,248	3,735
Other Charges	114,663	103,748	84,366	65,109	46,458	43,458	(21,651)
Fixed Assets	253,787	80,151	138,900	52,129	110,000	110,000	57,872
Total Expenditures	\$795,066	\$585,162	\$664,815	\$576,694	\$696,507	\$619,893	\$43,199
<hr/>							
Allocated Positions	5.00	5.00	5.00	5.00	6.00	5.00	0.00
Temporary (FTE)	N/A	N/A	2.00	2.00	2.00	2.00	0.00
Total Staffing	5.00	5.00	7.00	7.00	8.00	7.00	0.00

Purpose

The Parks and Trails budget grouping operates and maintains ten full service parks, five miles of Hammond Trail and other recreational areas. Overnight camping is allowed at five parks and restrooms and picnic facilities are available at all parks. The following is a list of County Parks: A W Way, Big Lagoon, Clam Beach, Fields Landing, Freshwater, Luffenholtz, Mad River, Moonstone, Samoa and Van Duzen. Parks is also responsible for maintenance of other recreational areas, which include Centerville Beach, Crab, Pedrazzini, Table Bluff, and Lockwood parks and the Power Pole and T Sites.

Parks & Trails strives to efficiently manage and maintain County recreational facilities so that they are clean and safe, meet user needs, and provide an enjoyable recreational experience.



Major Budget Changes

Salaries & Employee Benefits

- \$21,564 General salary and benefit adjustment.
- (\$8,738) Decrease in extra help funding.
- (\$2,000) Decrease in overtime funding.

Services & Supplies

- \$10,000 Increase in travel due to higher fuel costs and Motor Pool rates.
- \$3,000 Increase in professional services for completion of Clam Beach Master Plan.

Other Charges

- (\$25,000) Decrease in expense transfers for design and permitting of new trail section.
- (\$14,000) Closure of Coastal Conservancy grant.

Fixed Assets

- \$110,000 Various improvements to park facilities, funded by Per Capita Grant Funds

Revenues

- (\$34,000) Decrease in services for other government due to end of contract for trail design.
- (\$31,500) Closure of two grants.

Program Discussion

Parks staff provides the following services: management, maintenance, repair, planning, new construction, fee collection, park user information, patrol and limited enforcement in ten full service parks and five miles of the Hammond Trail.

Park revenues were down almost 10 percent for FY 2005-06 due to the high number of rainy days; revenue estimates for FY 2006-07 have assumed that this trend will not continue.

Increases in Motor Pool charges, utilities, seasonal help and household supplies are not being offset by increasing revenues. Therefore, cuts have been made in extra help and overtime funding.

1100-713 Parks & Recreation

The purpose of the Parks Division is to provide a safe, enjoyable recreational environment for park users and to maintain park facilities to the highest standards possible with the available resources. The total budget is \$582,393.

1150-715 Bicycles & Trailways

The purpose of the Trails Division is to design, construct and maintain a trails system that is safe, efficient, encourages use, and provides an excellent transportation and recreational experience for bicyclists, equestrians, hikers and joggers. The total budget for FY 2006-07 is \$40,500.

Unfunded Supplemental/Restoration Funding Requests

There are three supplemental requests, totaling \$76,614, that are not funded in this budget.

The first request, for \$16,000, sought additional General Fund monies to restore extra help and overtime funding cut as noted above. The reduction in extra help will mean that the parks will not have seven-day coverage for the period October 1st

through April 31st. The reduction in overtime will result in staff working fewer hours during the summer months.

The second request, in the amount of \$6,000, would have provided funding for staff and/or consultants working on grant development and oversight. In the past, funding for preparation of grant applications for Parks was provided by trust funds. These funds were utilized for park operations and maintenance in FY 2004-05 and are no longer available.

Finally, a request for \$54,614 would have funded a Caretaker position with enforcement capabilities. The need for this position is due to the increase in usage of Clam Beach Park, the need to minimize conflicts between users, the need to monitor and protect the endangered Snowy Plover and associated habitat, and the need to issue citations for park ordinance violations, and monitor camping and properly collect fees for camping.

2005-06 Accomplishments

1. Completed riverbank stabilization project to protect old growth redwoods at Van Duzen County Park.
2. Completed construction of hot shower at Samoa Boat ramp campground, resulting in increased revenues.
3. Hired new actively involved Camp Hosts at Clam Beach County Park.

4. Worked with volunteers, service groups, school groups, SWAP, and Juvenile Hall to assist Parks staff with park and trail maintenance, special projects and environmental education.
5. Submitted preliminary design plans to Caltrans for the issuance of an encroachment permit for construction of the bicycle section of the "Hole in the Hammond Trail".

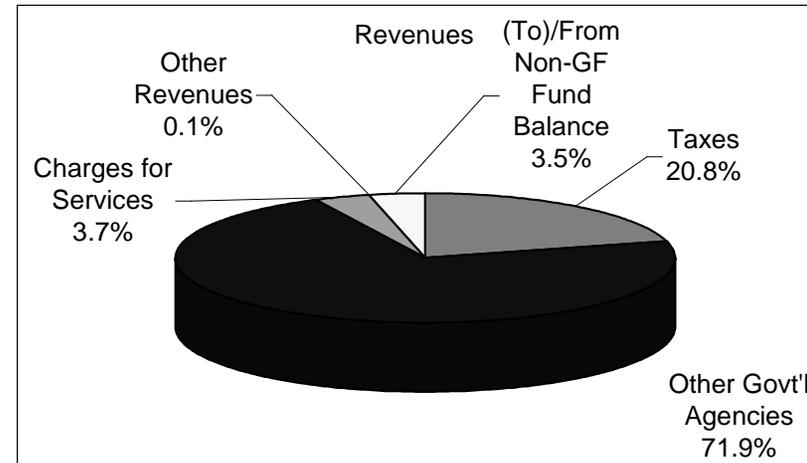
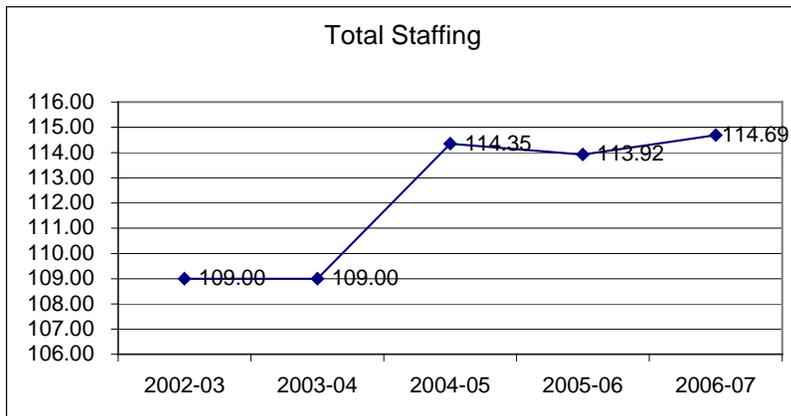
2006-07 Objectives

1. Work to increase Parks revenue.
2. Construct a concrete boat ramp at Pedrazzini Park with grant funding from the Department of Boating and Waterways.
3. Develop project list and begin construction of projects funded with 2002 Per Capita Park Bond grant monies.
4. Secure necessary permits and funding for construction of the "Hole in the Hammond Trail".
5. Work with community and volunteer groups to remove invasive plant species in County Parks and along the Hammond Trail.

1200 - Roads Fund	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Revenues							
Taxes	\$2,319,232	\$2,018,389	\$2,662,555	\$2,800,912	\$2,975,295	\$2,975,295	\$174,383
Use of Money & Property	0	0	0	11,164	0	0	(11,164)
Other Govt'l Agencies	12,778,978	14,322,333	9,076,558	10,759,727	10,285,271	10,285,271	(474,456)
Charges for Services	485,991	503,895	745,692	643,939	528,500	528,500	(115,439)
Other Revenues	30,501	19,610	40,360	166,586	19,550	19,550	(147,036)
(To)/From Non-GF Fund Balance	(1,375,498)	(1,128,881)	(792,926)	2,625,163	1,001,959	1,001,959	(1,623,204)
Total Revenues	\$14,239,204	\$15,735,345	\$11,732,239	\$17,007,492	\$14,810,575	\$14,810,575	(\$2,196,917)
Expenditures							
Contracts	\$3,783,570	\$5,721,601	\$2,627,330	\$3,125,935	\$0	\$0	(\$3,125,935)
Salaries & Benefits	4,995,301	4,466,291	4,408,274	4,858,204	6,368,790	6,368,790	1,510,586
Supplies & Services	4,979,005	5,318,984	4,442,325	8,758,492	8,262,475	8,262,475	(496,017)
Other Charges	481,329	227,706	234,605	211,301	171,310	171,310	(39,991)
Fixed Assets	0	763	19,705	53,561	8,000	8,000	(45,561)
Total Expenditures	\$14,239,204	\$15,735,345	\$11,732,239	\$17,007,492	\$14,810,575	\$14,810,575	(\$2,196,917)
<hr/>							
Allocated Positions	109.00	109.00	111.00	111.00	111.00	111.00	0.00
Temporary (FTE)	N/A	N/A	3.35	2.92	3.69	3.69	0.77
Total Staffing	109.00	109.00	114.35	113.92	114.69	114.69	0.77

Purpose

This budget group is responsible for the construction, maintenance, and administration of County roads. Functions related to the Director of Public Works are mandated by Government Code 24000. The construction and maintenance of County roads falls under the authority of the State of California Streets and Highways Code and Vehicle Code, the United States Surface Transportation Act (enforced by the Federal Highways Administration), and policies established by State and Federal action to protect the health and safety of the motorist (Liability Standard). County policy and State laws contribute to the funding conditions provided by various granting authorities regarding the competitive bid process for road and bridge construction projects. Numerous State and Federal environmental laws require Humboldt County’s Department of Public Works to prepare various environmental documents and obtain permits for a variety of projects that concern County roads.



Major Budget Changes

Salaries & Employee Benefits

- \$729,340 General salary and benefit adjustment.

Services & Supplies

- (\$1,042,743) Decrease in professional services in Maintenance budget for storm repairs.
- \$527,182 Increase in operating and depreciation costs for heavy equipment.
- \$246,300 Increase in travel cost due to higher fuel and Motor Pool charges.

Roads

Thomas K. Mattson, Public Works Director

Other Charges

- (\$60,000) Elimination of contribution from Maintenance to Heavy Equipment ISF.

Fixed Assets

- \$2,500 Upgrade of two computers in Engineering
- \$2,000 One new computer for business office
- \$2,000 One replacement computer for Maintenance
- \$1,500 Upgrade one computer for Natural Resources

Revenues

- \$181,586 Increase in Roads share of property taxes.
- \$150,000 Increase in transportation sales tax revenue.

Program Discussion

This budget group provides the following services for the Public Works Department: engineering for roads, parks, and airport projects, road construction and maintenance, environmental oversight and planning of projects, departmental administration, and revenue collection and management.

Despite healthy revenue growth from FY 2005-06 to FY 2006-07, this budget is facing some serious revenue uncertainties in the future. First is the possible loss of Forest Service funding. FY 2005-06 was the final year of a five-year program providing approximately \$900,000 annually. Legislation to continue the funding is currently pending. The Department is also dealing with the uncertainty around Proposition 42 funds. This voter initiative dedicated certain taxes to transportation, but allowed the State to borrow funds during a fiscal crisis. Although some funds are being repaid during FY 2006-07, they will not cover the full amount needed. Additionally, grant availability through the State has been reduced. Transportation Development Act funding is also variable; increasing demand for services are reducing the County's portion of funding.

1200-320 Roads Business

This budget unit provides clerical and accounting support for the Public Works Department. Total appropriations: \$865,626, an increase of \$59,999 from FY 2005-06.

1200-321 Roads Engineering

The Engineering Division designs roads, bridges, parks and airport facilities, or oversees design work done by consulting engineers. The Division is also responsible for inspecting projects during construction to assure compliance with the design plans and specifications, and good engineering practice. Total appropriations for FY 2006-07 are \$4,261,156.

Roads

Thomas K. Mattson, Public Works Director

1200-325 Roads Maintenance

The Road Maintenance and Construction budget unit maintains safe roads for the citizens of Humboldt County and responds to disasters. Total appropriations: \$8,910,083, an increase of \$1,005,299 from FY 2005-06.

1200-331 Roads Natural Resources

Natural Resources supports the Public Works Department's commitment to practice good environmental stewardship and maintain compliance with applicable State and Federal regulations for natural and cultural resources. Total appropriations for FY 2006-07 are \$273,710, including \$2,500 for the County's membership in the five-county salmonid restoration project.

1200-888 Roads General Purpose Revenues

The function of this budget unit is to collect Road Fund revenue. Funding is from a variety of sources: property taxes, state highway users tax, vehicle license fees, and other state and federal funding. Expenditures are made through the various Road Fund budget units. Major changes include loss of National Forest funds, uncertainty around Proposition 42 funding, and increased FEMA and Federal Highways funding due to the winter 2005 disaster. Total revenues: \$9,049,831, an increase of \$540,562 over FY 2005-06.

1200-990 Roads Contingency

This budget unit serves as an additional appropriation from which funds can be transferred to operating needs for projects not anticipated at the time of budget adoption. As in past years, the appropriation is \$500,000.

2005-06 Accomplishments

1. Completed construction on 16 projects: 5 roads and bridges projects, 5 storm-related projects from FY 2002-03, 4 airport projects, and 2 fish passage projects.
2. Completed 11 chip seal projects, for 16.34 miles of county roads.
3. Established a cooperative agreement with the residents of Tim Mullen Road to chip seal the road.
4. Extracted 9,500 cubic yards of gravel from the Charles Bar on Larbee Creek following negotiation with regulatory agencies on the design plan.
5. Assisted Natural Resources in regaining flood capacity in Redwood Creek flood control project.

2006-07 Objectives

1. To chip seal 30 miles of road.

Roads

Thomas K. Mattson, Public Works Director

2. To continue to replace equipment before operating and maintenance costs increase.
3. To provide community-oriented advance designs for projected growth areas.
4. To work with rural county groups to enact more efficient methods of work.
5. To enhance relationships with external grant funding groups.



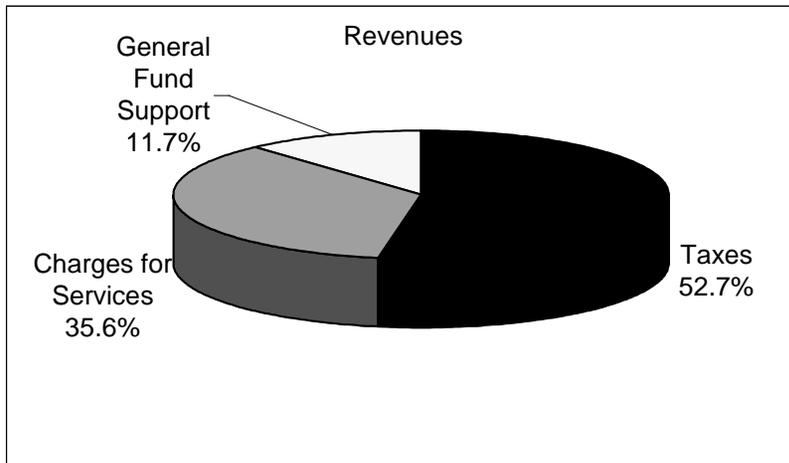
1100 - General Fund	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Revenues							
Taxes	\$94,894	\$99,073	\$134,032	\$249,330	\$200,000	\$200,000	(\$49,330)
Charges for Services	165,847	209,879	131,064	133,967	135,000	135,000	1,033
Other Revenues	25	100	6,156	0	0	0	0
General Fund Support	25,045	42,887	14,765	(59,339)	44,500	44,500	103,839
Total Revenues	\$285,812	\$351,939	\$286,017	\$323,959	\$379,500	\$379,500	\$55,541
Expenditures							
Supplies & Services	\$270,941	\$261,289	\$260,743	272,450	\$316,775	\$316,775	\$44,325
Other Charges	14,871	32,490	25,274	51,508	62,725	62,725	11,217
Fixed Assets	0	58,160	0	0	0	0	0
Total Expenditures	\$285,812	\$351,939	\$286,017	\$323,959	\$379,500	\$379,500	\$55,541
<hr/>							
Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Temporary (FTE)	N/A	N/A	0.00	0.00	0.00	0.00	0.00
Total Staffing	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Purpose

California State law requires counties to provide for solid waste services as part of an integrated waste management plan which includes waste reduction and recycling as well as safe disposal of non-recyclable waste.

Contracting for waste collection through exclusive franchise agreement is authorized by the California Public Resources Code Sections 49200-49205.

State law also requires the County to continue monitoring its closed landfills, and to ensure the existence of a minimum of fifteen years of remaining capacity for waste disposal.



Major Budget Changes

Services & Supplies

- \$34,500 Increase in professional and special services to provide funding for needs assessment.

Revenues

- \$15,000 Increase in solid waste franchise revenue; FY 2005-06 estimates appear to have been low.

Program Discussion

This budget unit provides funding for franchise contracts and container site contracts with private companies to perform solid waste and recycling collection services in the unincorporated area of the County. It also provides for continued maintenance and testing of the closed Table Bluff Landfill.

Franchise and container site contract management duties that had been performed by Humboldt Waste Management Authority (HWMA) under contract were transferred to County staff during FY 2005-06. The Board of Supervisors subsequently adopted a statement of goals that is guiding negotiations on future contracts with solid waste haulers.

2005-06 Accomplishments

1. The Solid Waste budget was self-funded and required no General Fund contribution for FY 2005-06.
2. Started a solid waste working group and participated in a solid waste services agreement workshop.
3. Staff prepared and the Board adopted a statement of goals for the County solid waste system.
4. Staff began negotiations on extensions of two franchise contracts.

2006-07 Objectives

1. To conduct a needs assessment for solid waste in Humboldt County and identify opportunities for new or improved services.
2. To work with current franchisees to develop plans for service in the Willow Creek area and the unincorporated Arcata area.
3. To manage container site and franchise contracts to ensure compliance with County requirements and state and federal regulations.
4. To work with HWMA and representatives of the incorporated cities in the County to explore regional approaches that will provide increased efficiency and customer service.
5. To update and standardize franchise contracts.

Transportation Services (1150 910)

Thomas K. Mattson, Public Works Director

1150 - Transportation Services Fund	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Revenues							
Taxes	\$1,024,000	\$1,118,280	\$1,083,022	\$1,119,514	\$1,264,147	\$1,264,147	\$144,633
(To)/From Non-GF Fund Balance	(130,000)	70,000	(30,000)	(39,202)	0	0	39,202
Total Revenues	\$894,000	\$1,188,280	\$1,053,022	\$1,080,312	\$1,264,147	\$1,264,147	\$183,835
Expenditures							
Other Charges	\$894,000	\$1,188,280	\$1,053,022	\$1,080,312	\$1,264,147	\$1,264,147	\$183,835
Total Expenditures	\$894,000	\$1,188,280	\$1,053,022	\$1,080,312	\$1,264,147	\$1,264,147	\$183,835
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Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Temporary (FTE)	N/A	N/A	0.00	0.00	0.00	0.00	0.00
Total Staffing	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Purpose

The Transportation Services budget was established to reflect the distribution of the County's share of Transportation Development Act (TDA) Funds. These funds are derived from sales tax on retail sales collected statewide. One-quarter cent of this revenue is returned to the County by the State based on the amount of tax collected. The funds are then distributed to the local cities and counties based on population. Program distribution is subject to the approval of the local planning agency, the Humboldt County Association of Governments.

The legislative reference for the Transportation Services program is contained in the Government Code, commencing with Section 29530, and the Public Utilities Code, commencing with Section 99200. Section 99222 states that the legislative intent for use of the funds is "that the funds available for transit development be fully expended to meet the transit needs that exist in California".

In addition, on August 26, 1985 the Board of Supervisors established, as policy, that the annual local non-grant requirements for the bicycle and trailways program for operations, maintenance and administration expense shall be included in the County's TDA program.

Major Budget Changes

Other Charges

- (\$115,523) Decrease in expense for Eureka Transit and Dial-a-Ride based on audit findings.
- \$25,000 New contract with K-T Net.
- \$20,000 Increase in expense for Humboldt Transit Authority based on negotiated contracts.

Program Discussion

This budget provides funding to transit service operators and for pedestrian and bicycle facilities within the unincorporated areas of the County.

The only significant change over the past year has been the addition of K-T Net as a transportation service provider for the Willow Creek area.

2005-06 Accomplishments

1. Administered and monitored transit programs authorized by the Board of Supervisors.
2. Provided funding to Parks for maintenance and operation of the Hammond Trail.

2006-07 Objectives

1. To continue to administer and monitor transit programs authorized by the Board of Supervisors.

2. To provide funding for maintenance and operation of pedestrian and bicycle facilities.



1100 - General Fund	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Actual	2006-07 Request	2006-07 Adopted	Increase/ (Decrease)
Revenues							
Other Govt'l Agencies	\$62,583	\$23,417	\$0	\$0	\$0	\$0	\$0
Other Revenues	0	0	48,915	50,000	0	0	(50,000)
General Fund Support	38,657	18,036	(600)	37,161	130,400	130,400	93,239
Total Revenues	\$101,240	\$41,453	\$48,315	\$87,161	\$130,400	\$130,400	\$43,239
Expenditures							
Supplies & Services	\$80,240	\$19,728	\$7,216	\$14,313	\$69,400	\$69,400	\$55,088
Other Charges	21,000	21,725	41,098	72,849	61,000	61,000	(11,849)
Total Expenditures	\$101,240	\$41,453	\$48,315	\$87,161	\$130,400	\$130,400	\$43,239
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Allocated Positions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Temporary (FTE)	N/A	N/A	0.00	0.00	0.00	0.00	0.00
Total Staffing	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Purpose

Water Management's purpose is to maintain the function of the County's flood control systems to protect private investment and public structures from flood damages, and to fulfill the County's responsibilities for complying with State regulations regarding storm water discharge.

The Water Management budget unit funds management of the flood control systems in Orick (Redwood Creek), Fortuna (Sandy Prairie), and Blue Lake (Mad River) and the storm water management programs for McKinleyville and Shelter Cove. The County is responsible for implementing long-term, ongoing maintenance programs at the three flood control systems to ensure adequate flood conveyance capacities while complying with environmental permit conditions. The County is responsible for developing programs in conformance with State regulations to reduce the discharge of pollutants to storm drainage systems and receiving waters in McKinleyville because the community is considered an urbanized area and in Shelter Cove because storm water is discharged to an Area of Special Biological Significance.

Major Budget Changes

Supplies & Services

- \$53,200 Increase in structure maintenance costs.

- \$5,200 Increase in professional services expense to provide more lab and survey services.
- \$2,500 Increase in memberships for County's participation in five-county salmonid restoration project.

Other Charges

- \$24,500 Increase in expense transfers due to increased County staff time spent on projects.

Revenues

- (\$50,000) Elimination of transfer from trust.

Program Discussion

The Water Management program provides funding for maintenance activities at the Redwood Creek flood control system based on the Operation and Maintenance Manual developed by the U.S. Army Corps of Engineers. Required maintenance activities include gravel removal from the channel, vegetation removal from the channel and levee slopes, repair of damage to riprap caused by erosion or other forces, maintaining the shape and integrity of the levee crests, servicing relief wells, and maintaining barricades intended to prevent unauthorized entry.

Maintenance activities at the Redwood Creek flood control system are subject to conditions contained within four environmental permits which were established to protect habitat quality within the flood control channel. The Water Management budget funds Natural Resources staff time spent administering this program. Staff participates in a mandated annual interagency review process by developing a gravel and vegetation management proposal each year and negotiating consensus among five public agencies to approve the proposed maintenance activities. Staff implements the maintenance activities and performs the required monitoring and reporting. Natural Resources staff attends meetings with citizen and stakeholder groups to perform public outreach and facilitate volunteer participation.

The Public Works Department is permitted to extract up to 90,000 cubic yards of gravel per year from the levee channel; however, only a fraction of this amount has been extracted during the last two years (8,348 cubic yards in 2005, and 33,470 cubic yards in 2004). The Public Works Department has partnered with local citizen volunteers who have assisted with vegetation removal; however they have only been able to complete a small fraction of the required work. Budget increases for FY 2006-07 will allow the Public Works Department to increase the level of maintenance activities at the Redwood Creek flood control system, including the removal of more vegetation and gravel. Successful completion of the maintenance activities will reduce further degradation of the flood control systems and reduce the risk of flood damage to private investment and public structures. In addition, the County will improve its eligibility for federal assistance in the

event that the flood control systems experience a failure in the future.

The Water Management budget also provides funding for inspection and maintenance activities at the Sandy Prairie and Mad River flood control systems. These systems require periodic vegetation removal but no gravel removal. Maintenance of the Sandy Prairie and Mad River flood control systems has largely been deferred in order to fund more urgent maintenance activities required at the Redwood Creek system.

In their most recent annual inspection report (October 13, 2005), the U.S. Army Corps of Engineers identified several specific areas on these systems where trees and brush need to be removed. In addition, they expressed concern about the low level of expenditures reported for annual maintenance. The Corps noted that the expected amount of maintenance costs for new projects is one percent of the project construction cost, and that the annual amounts spent on the County's three flood control systems are "extremely low." Annual maintenance costs are one of the factors considered when a project is damaged by a flood and the Corps makes a determination on the level of federal assistance. Projects which are damaged due to lack of maintenance may not be eligible for rehabilitation with federal funding. The FY 2006-07 level of funding will allow the Public Works Department to catch up on the back-log of maintenance activities and perform the required inspections at the Fortuna and Blue Lake flood control systems. The requested funds will allow thorough brush removal, debris clearing, and flap-gate maintenance as required.

In addition to flood control project maintenance, this budget unit funds the development of storm water permit applications and management plans and implementation of those management plans. It provides for collection of monitoring data to support permit applications and compliance demonstration. This includes implementation of the Storm Water Management Program (SWMP) in McKinleyville and efforts to bring storm water discharge in the Shelter Cove area into compliance with the California Ocean Plan.

The State Water Resources Control Board's Ocean Plan prohibits waste discharge into Areas of Special Biological Significance. This prohibition applies to the discharge of municipal storm water from Shelter Cove to the King Range National Conservation Area. In August 2005, the Public Works Department received notification that it must apply for an exception to the Ocean Plan prohibition by demonstrating that municipal storm water discharges at Shelter Cove will not compromise the protection of the ocean waters for beneficial uses. In addition, the County must obtain coverage under a storm water permit and develop an environmental report in accordance with the California Environmental Quality Act (CEQA). The request for the Ocean Plan exception must include results from extensive water testing and data collection.

Finally, the budget provides funds for County representatives to attend Eel-Russian River Commission meetings and to provide input on the water/fish issues on the Klamath River system.

2005-06 Accomplishments

1. Obtained the required Coastal Development Permit for maintenance within the Redwood Creek Flood Control Project.
2. Extracted 8,300 cubic yards of gravel from two extraction areas at the Redwood Creek flood control system. Vegetation management prescriptions were applied in two sections. Monitoring activities, including pre- and post-extraction surveys, were performed in accordance with the environmental permits.
3. Limited inspections and maintenance were performed at the Sandy Prairie and Blue Lake flood control systems.
4. Extended coverage under the General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems to McKinleyville following approval of the McKinleyville Storm Water Management Program (SWMP) in December 2005. Implementation of the McKinleyville SWMP was initiated.
5. Obtained technical data from municipal storm water discharges in Shelter Cove to support the application for an Ocean Plan exception.

2006-07 Objectives

1. To perform high-priority maintenance to repair damages to the levee slope riprap and levee crest service roads at the Redwood Creek flood control system. Within the allocated budget, extract as much gravel and remove as much vegetation as allowed by the overseeing agencies. Partner with local citizens to assist in vegetation removal.
2. To negotiate approval for the maintenance work plan for the Redwood Creek Flood Control Project from the

five public agencies holding approval authority. Conduct all monitoring activities associated with the conditions of permits obtained.

3. To perform inspections and maintenance of the Sandy Prairie and Blue Lake flood control systems.
4. To continue implementation of the McKinleyville Storm Water Management Program.
5. To bring Shelter Cove into compliance with the Ocean Plan waste discharge requirements.

