

2008 HUMBOLDT COUNTY SCHEDULE OF FEES AND CHARGES

DEPARTMENT	SERVICE OR CHARGE	FEE
ALL DEPARTMENTS	REQUESTS FOR COPIES OF PUBLIC DOCUMENTS	
	Departments may charge for the actual time of the position copying or otherwise reproducing computer-based information, plus per page cost for photocopying and actual media cost for containing computer-based information.	
	Photocopy cost:	
	Position identified as copying the documents (salary & benefits times actual time)	Actual cost
	Photo copy cost (per page, black and white copies)	\$0.10
	Electronic media (disk, tape, etc.)	Actual cost
101 Board of Supervisors	Findings of Fact (hourly)	\$52.00
	Agenda (1 year)	\$45.60
	Proceedings (1 year)	\$45.60
	Agenda & proceedings (1 year)	\$91.20
	Document certification (each)	\$1.00
	Tape reproduction service (hourly)	\$39.00
	Cost of blank cassette tape (if not supplied)	\$1.50
	Media agenda packet (per page)	\$0.10
	Microfilm copy (per page)	\$0.20
	The following fees are collected by the Planning Department at the time of application acceptance:	
	Publishing of Planning items before the Board of Supervisors	\$200.00
	Publication of Zoning Ordinances w/map	\$285.00
111 Auditor-Controller	Audit Service:	
	Auditor-Controller (hourly)	\$105.00
	Assistant Auditor-Controller (hourly)	\$80.00
	Senior Accountant/Auditor (hourly)	\$44.00
	Accountant/Auditor II (hourly)	\$40.00
	Fiscal Assistant (hourly)	\$35.00
	Executive Secretary (hourly)	\$49.00
	Check processing fee	\$5.23
	Audit fees-transportation (annual)	\$12,250.00
	Asset forfeiture process fee (per forfeiture)	\$35.00
	Prop tax direct charge entry - new (per parcel)	\$1.00
	Prop tax direct charge entry - ongoing (per parcel)	\$0.20
112 Treasurer-Tax Collector	Miscellaneous:	
	Personnel/specialized Assistance research (per hour)	Burdened hourly rate
	Fee unpaid negotiable paper:	
	Treasurer	\$15.00
	Tax Collector	\$31.00
	All other departments	\$10.00

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DEPARTMENT	SERVICE OR CHARGE	FEE
112 Treasurer-Tax Collector	Mobile home tax clearance certificate update	\$32.00
	Copy fee:	
	Computer form	\$1.00
	From microfiche	\$3.00
	First page	\$1.00
	Each additional document	\$0.50
	Auction	
	Information packet (mailed)	\$11.00
	Microfiche (plus research charge where applicable):	
	Per fiche	\$2.00
	Business license:	
	Application fee	\$33.00
	Duplicate license	\$8.00
	License list	\$120.00
	Renewal fee	\$8.00
	Delinquent fee	\$18.00
	Delinquent tax:	
	Initiation and/or reinstatement of delinquent tax installment plan	\$138.00
	Custom parcel split, per parcel created	\$46.00
	Redemption fee	\$28.00
	Initiation of 4-pay installment payment plan	\$108.00
	Current & delinquent tax:	
	Undivided interest application	\$146.00
	Segregation application	\$146.00
	Tax defaulted subject to sale	\$261.00
	Reminder Notice (per parcel)	\$7.00
	Road improvement district (per parcel)	\$6.00
	Assessment billing fee	\$6.00
	Subdivision bonds:	
	Fees per parcel	\$74.00
	Unsecured tax:	
	Lien release fee	\$5.00
	Redemption fee	\$26.00
Treasurer:		
Stop payments	\$28.00	
Domestic/International wire	\$28.00	
Paying Agent (per year)	\$261.00	
DMV unsecured vessel registration hold	\$1.00	
113 Assessor	Map sales:	
	Timber type	\$14.00
	TPZ map	\$14.00
	County index map	\$14.00
	11x17 Xerox map	\$4.25
	Complete mapbook (per page)	\$2.00
	8-1/2 x 11 Xerox map	\$4.25

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DEPARTMENT	SERVICE OR CHARGE	FEE
113 Assessor	Complete mapbook (per page)	\$1.50
	Undivided Interest/segregation (per application)	\$81.00
	Subdivision bond letter (per parcel)	\$42.00
	Mobile home tax clearance certificate request (each)	\$15.00
	New subdivision processing (per lot)	\$87.00
	Parcel combination request (per request)	\$64.00
	Parcel split request (per parcel created)	\$64.00
	Lot line adjustment request (per parcel)	\$64.00
	Redevelopment project appraisal:	
	Preliminary review (each)	\$230.00
	Final review (each)	\$230.00
	Duplicate property statements (each)	\$14.00
	Supplemental pages (per page)	\$0.30
	Duplicate blank property statement (each)	\$9.00
	Custom reports/electronic files—handling charge (1/4 hr. minimum)	\$83.00/hr., \$20.75/¼ hr.
	Assessor records (per parcel)	\$0.05
	Mailing labels (per label—standard size: 4" X 1.33")	\$0.05
	Printout of electronic file (per page)	\$0.05
	Fee to certify records	\$15.00
	Computer inquiry screen printouts, 1-3 printouts—no charge, 4th and each thereafter	\$1.75
	Parkland dedication appraisal fee	\$92.00 minimum plus \$52/hr. for appraisal time in excess of 1hr.
	Property characteristics (per parcel)	\$13.00
	Appraisal records, photocopy (per parcel)	\$1.00
	Plus: per page	\$2.00
	Change of ownership listing (per page, \$50.00 maximum)	\$0.10
	Value segregation, unofficial (does not result in separate tax bill)	\$55.00
	Late File Proposition 58/Proposition 193 (per parcel)	\$206.00
114 Revenue Recovery	Administrative fee for fines paid on installments	\$5.00 per installment (\$35.00 maximum)
	Administrative fee for fines not paid on installments (if not paid within 30 days of sentencing)	\$30.00
	Administrative fee on restitution fine (when included in court order)	10% of restitution fine
	Administrative fee on victim restitution (court order not necessary)	10% of victim restitution
	Non-sufficient fund checks (in addition to Treasurer's fee)	\$10.00
	SWAP processing fee	\$35.00
	Processing abstracts for failure to pay DMV	\$10.00
121 County Counsel	Sale of County code	\$150.00

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DEPARTMENT	SERVICE OR CHARGE	FEE
121 County Counsel	Legal services (hourly rate):	
	County Counsel	\$160.00
	Assistant County Counsel	\$105.00
	Attorney	\$101.00
	Child Welfare Services Investigator	\$58.00
	Code Enforcement Investigator	\$51.00
	Legal Analyst	\$71.00
	Secretarial	\$49.00
	County Counsel Planning department review fees:*	
	Coastal Development Permits & information requests (per hour)	\$101.00
	Public hearings:	
	One public hearing	\$455.00
	Two public hearings	\$909.00
	Major subdivisions	\$909.00
	Minor subdivisions	\$354.00
	Permit appeals	\$404.00
	Determination of status/certificate of compliance (Planning activities)*	hourly rate
	Special services (s/s) fees may be charged for specifically notification, investigations, examinations, or reevaluations not otherwise provided when processing projects, for special legislative or judicative services for private projects.	
	*If County Counsel time exceeds the estimates provided for each activity, additional time will be charged at the hourly burdened rate.	
140 Elections	Special District election Fee	Actual cost
	Initiative petition title & summary deposit	\$200.00
162 Facility Management	A person or non-County entity requesting the sale or lease of County property shall deposit with the County a sum sufficient to cover the costs associated with the hearing and staff time necessary to bring the matter to bid	Actual cost
166 Public Works Land Use	Subdivision map checking fees (per map)	\$1,255.00
	Plus per lot	\$90.00
	Resubmittal subdivision map checking fee (minimum charge or actual costs, whichever is higher)	\$100.00
	Subdivision inspection fees (plus 25% overhead) (deposit 3% of improvement or \$200, whichever is greater)	Actual cost
	Records of survey map checking fee (one page)	\$155.00
	Each additional sheet	\$55.00
	Resubmittal record of survey map checking fee (minimum charge or actual costs, whichever is higher)	\$100.00
	Checking of corner records	\$7.00

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DEPARTMENT	SERVICE OR CHARGE	FEE
166 Public Works Land Use	Checking certificates of correction	\$50.00
	Boundary correction	\$65.00
	Indexing of certificates of correction (plus \$3.00/each additional page)	\$7.00
	Indexing surveys and maps	\$7.00
	Legal description review (per parcel) (may be collected by Planning or Public Works)	\$90.00
	Land use project fees:*	
	Subdivision--tentative map review (four lots or less)	\$825.00
	Subdivision--tentative map review (five lots or more)	Actual cost (\$1,500 deposit)
	Conditional use permit	\$395.00
	Determination of status	\$155.00
	Variances	\$125.00
	Coastal Development permit	\$155.00
	Lot line adjustment extensions	\$40.00
	Waiver/survey and map records	\$125.00
	Review of grading plans (plus 25% overhead)	Actual cost
	Review of storm water detention facilities (minor subdivision)	\$80.00
	Reversion of acreage	\$160.00
	Special permits	\$205.00
	Appeals or rehearing	\$215.00
	Rezones	\$200.00
	Lot line adjustment	\$100.00
	Development permit--parking plans & drainage (amount shown plus actual cost)	\$65.00
	Certificates of compliance/determination of status	\$100.00
	Notice of merger	\$65.00
	Surface mining	\$125.00
	Preliminary review	\$120.00
	General Plan amendment or General Plan Petition	\$215.00
PM & FM extensions	\$65.00	
Ag. preserve	\$90.00	
Revised maps (other land use projects)	\$55.00	
Revised tentative subdivision maps	\$145.00	
Natural resources archaeological review	\$25.00	
	*Land use fees to be collected by the Planning Department in addition to Planning, Building Inspection, and Health-related fees	
	Subdivision map checking fee (per map) - by consultant alternative	Actual cost
166 Public Works Land Use	Record of survey map checking fee - by consultant alternative	Actual cost
	Subdivision inspection fees - by consultant alternative	Actual cost
205 District Attorney	Discovery charge (per page)	\$0.28
	VHS Tapes - copies	\$2.80
	CD-Rom - copies	\$2.69

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DEPARTMENT	SERVICE OR CHARGE	FEE
205 District Attorney	Audio Tapes-copies	\$2.75
	Color copies	\$1.84
	Bad check program	
	Administrative fee	\$35.00
	Bank charges	Actual charge up to \$10.00
	Payment plan fee	\$25.00
	Late payment fee (per occurrence)	\$10.00
	Check class fee	\$100.00
	Repeat offender fee	\$50.00
	Class reschedule fee	\$35.00
216 Courts	Filing fees:	
	Law Library	\$20.00
	Dispute resolution	\$8.00
219 Public Defender	Legal services (hourly)	\$75.00
221 Sheriff	Impound vehicle storage fee (per day)	\$5.00
	Gun and explosives permits:	
	Carry concealed weapon permit (new permit)	\$75.00
	Carry concealed weapon permit (renewal/modification)	\$20.00
	Explosive permit:	
	Without magazine inspection	\$35.00
	With magazine inspection	\$250.00
	Retail firearms dealers license	\$40.00
	Sheriff's civil fees	\$35.00
	Contracts for Deputy services	\$75.00
	Fingerprint and records income:	
	Fingerprints	\$25.00
	Copy of records	\$10.00 research fee + \$0.15/page
	File/record review and letter	\$20.00
	Subpoena Duces Tecum (per hour) plus copy costs	\$24.00
	Not found-charged per 1/4 hour	
	Handling charge for lost and abandoned property (per case)	\$25.00
	Christmas tree permit	\$20.00
	Background investigations:	
	Card room	\$100.00
Card room dealer	\$38.00	
Fax charges (per page)	\$0.41	
Video tape duplication (plus actual cost of blank tape)	\$15.00	
Alarm Permit - new permit	\$30.00	
Renewal - biannually	\$15.00	
234 Juvenile Hall	Food and lodging (per day)	\$18.00

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DEPARTMENT	SERVICE OR CHARGE	FEE
235 Juvenile Hall	JAWS-administrative Fee	\$10.00
235 Probation	Adult Probation supervision fees (per case/per month)	\$67.00
	Adult presentence report costs (per report)	\$622.00
	Supplemental report (per report)	\$149.00
	Misdemeanor presentence report	\$249.00
	Misdemeanor incident report	\$75.00
	Adult administrative fee for restitution collection	10% of total up to \$17
	Adult domestic diversion certification	\$250.00
	Civil/Special Investigations:	
	Step-parent adoption	\$597.00
	Conservatorship (per investigation)	\$597.00
	Guardianship investigation	\$597.00
	Conservatorships-After appointment investigation	\$249.00
	Conservatorships - Temporary Appointments	\$249.00
	Collection fee (\$35 maximum)	\$5.00 per installment up to \$35.00
	Juvenile home detention (electronic monitoring)/Supervision Fee	
	Monthly supervision fee	\$85.50
	Plus cost of monitor per day	\$3.84
	Adult community service work:	
	0-50 hours	\$73.00
	51-100 hours	\$119.00
	101-150 hours	\$174.00
	151+ hours	\$228.00
	Sealing of records	
	Juvenile	\$120.00
	Adult	\$120.00
	Juvenile Probation supervision fee (ability to pay considered)	\$100.00
	System of Care case management (per minute) (ability to pay considered)	\$2.08
	System of Care plan development (per minute) (ability to pay considered)	\$2.68
	System of Care rehabilitation (per minute) (ability to pay considered)	\$2.68
	System of Care assessment (per minute) (ability to pay considered)	\$2.68
	Application for exclusion from disclosure	\$46.00
243 Sheriff-Jail	Correctional Officer (contract)	\$60.00
	Work Furlough Program (per day)	\$12.00
	Revenue Recovery collection fee (one-time fee)	\$10.00
	SWAP (Sheriff's Work Alternative Program):	
	One time fee	\$90.00
	Plus per nine hour day of participation	\$25.00
	Rescheduling fee	\$10.00
	Weekender rate	\$332.77
	Sleeper	\$264.55